



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

ROY COOPER • Governor

KODY KINSLEY • Secretary

SUSAN OSBORNE • Assistant Secretary for County Operations for
Human Services

April 25, 2022

Dear County Directors of Social Services

Attention: Energy Administrators, Managers & Supervisors

Subject: Low Income Energy Assistance Program (LIEAP) 2nd One-time Supplement

Priority: Information & Action

The purpose of this letter is to provide information regarding the one-time LIEAP supplement. The supplement was calculated by dividing the total remaining LIEAP and Pandemic LIEAP funds by the number of households that received a LIEAP payment during the State Fiscal Year (SFY) 2021-2022. The supplement will be a flat rate of \$224 per household that received a LIEAP payment during SFY 2021-2022. When processed NC FAST will send a system generated notice to the household informing them of the supplement and of the supplement amount, the county is not required to issue any notices.

Budget Authorizations/Allocations:

We realized based on each county's setup that some counties may have to seek budget amendments to accommodate the additional funds that will be reallocated to cover the one-time LIEAP supplements. The attached spreadsheet displays the breakdown of the total funds that each county was originally allocated and subtracts out any outstanding obligations. The last column lists the difference in the total amount authorized at the beginning of the LIEAP season and subtracts any current obligations and the amount necessary to cover the one-time supplement. If the amount listed in the last column is red, then this is the additional amount that will be issued to your county to cover the one-time supplements.

For example:

Any County: The county was originally allocated \$1000.00 (column E). After subtracting the total amount issued/obligated (column J), amount of outstanding obligations (columns T & V), and amount needed to cover the one-time supplement (column X), Any County will receive \$2,680.00 (column Z) more than their original \$1,000 allocation. Depending on Any County's setup they may have to seek a budget amendment to account for spending the additional \$2680 in funds.

Other County: The county was originally allocated \$8000.00 (column E). After subtracting the total amount issued/obligated (column J), amount of outstanding obligations (columns T & V), and amount needed to cover the one-time supplement (column W), Any County has \$2,500.00 (column Z) more than needed to meet all obligations. \$2,500 will be reallocated to other counties. No action is necessary for Other County.

	A	E	F	J	K	M	S	T	U	V	W	X	Y	Z
	County Name	Total Original Regular & Pandemic LIEAP Allocation Amt	Mini	Total Regular & Pandemic LIEAP Amt Issued/ Obligated	Equi	Total Remaining Regular & Pandemic LIEAP Balance	Mini	Total Allocation needed for missing payment	Mini	Total Allocation Needed for Catch-up payment	Mini	Total Allocation needed for One time supplement	Equi	Based on County Procedures Potential Budget revision needed (Negative (red) means Yes, positive means No.
1	Any County	\$1,000.00	-	\$995.00	=	\$5.00	-	\$240.00	-	\$995.00	-	\$1,450.00	=	(2,690.00)
4	Other County	\$8,000.00	-	\$2,250.00	=	\$5,750.00	-	\$0.00	-	\$1,000.00	-	\$2,250.00	=	2,500.00

- The amounts listed as Total Allocation needed for missing payments (column T) are referenced in the DCDL EFS-FNSEP-29-2022 on the [220418 LIEAP Jan 2022 One Time Payment Never Issued by Counties report](#).
- The amounts listed as Total Allocation needed for Catch-up payment (column V) are referenced in the [LIEAP one-time Underpayment Report](#) posted in NC FAST help.
- The amounts listed as Total Allocation needed for One-time supplement are the projected amounts that will be referenced in the reports listed below.

NC FAST Process:

After NC FAST processes the one-time supplement payments, the report will be available in NC FAST under Energy O&M reports titled “**NFOMD023P – Energy One Time Supplement Report**” and in FAST Help titled “**Energy One Time Supplement Report**. It will be available in both locations. Notification will be issued by NC FAST when the report is available.

Any payments not processed on your counties May service report will be deducted from your counties State Fiscal Year 2022-2023 allocations. Job aids regarding the one-time supplement are available in FAST Help titled Energy-Payment Requests and Check Recording Process.

If you have any questions, please contact The CQI Specialist Team at DSS.Policy.Questions@dhhs.nc.gov

Sincerely,



Carla L. West, Senior Director for Economic Security
CLW/js

EFS-FNSEP-30-2022

Attachments (1)

One Time Supplement Allocation Spreadsheet