SY 21-22 STUDENT P-EBT KEY INFORMATION FOR EDUCATORS AND OFFICE ADMINISTRATION

WHO WILL GET STUDENT P-EBT BENEFITS?

INCLUDED	NOT INCLUDED
A student must meet ALL the following criteria each month to be eligible for benefits: 1. Attends a school that participates in the National School Lunch Program (NSLP). Participating schools: **https://covid19.ncdhhs.gov/NSLPCEPList** 2. Approved for free or reduced-price meals through the NSLP. 3. Experienced one or more days of **quarantine** and/or **temporary virtual instruction*** (COVID-19 related absences) <u>as recorded their attendance record</u>. For a self-guided eligibility flow, visit: **https://covid19.ncdhhs.gov/EligibilityChartENG** **https://covid19.ncdhhs.gov/EligibilityChartSPAN**	1. Students enrolled in schools that do not participate in the NSLP. **This includes virtual schools and virtual academies** because they are not eligible for NSLP. 2. Students who have graduated, dropped out of school, or transferred to a school that does not participate in the NSLP. 3. Students who **are not approved** for NSLP free or reduced-price meals this school year. 4. Students who are attending school in person every day and/or students who do not have COVID-19 related absences* recorded in their attendance record.

ELIGIBILITY IS REASSESSED EACH MONTH.

*WHAT ARE COVID-19 RELATED ABSENCES?	WHY DO THESE CODES MATTER?
Quarantine (attendance code: **1D**): when the school tells the student to stay home because of COVID-19 related symptoms, illness, or exposure **or a parent/guardian informs the school about a student's COVID-19 related symptoms, illness, or exposure** and the school approves the absence. **Temporary virtual instruction** (attendance code: **1R**): when the student is enrolled in a physical school but is in virtual or remote learning for a temporary period because of COVID-19.	**It's important that attendance is recorded with P-EBT in mind because:** • While the sick attendance code is technically correct for COVID-19 illness, it will not be picked up as P-EBT eligible in the system; **if a student is sick with COVID-19 or symptoms, use the quarantine code** instead of the sick attendance code. • It impacts P-EBT eligibility **AND** benefit amount • Incorrect codes may result in missing benefits for students in need of assistance • Incorrect codes may result in benefits issued for ineligible students

ATTENDANCE CODING EXAMPLE 1	ATTENDANCE CODING EXAMPLE 2
Scenario: John is absent from school in February because he is sick with COVID-19 symptoms. His attendance record reflects that he's out of school for sickness. **Result**: John is not issued P-EBT benefits, s*o his guardian contacts the school in April to discuss his attendance record* after he didn't receive benefits by the end of March. **Correction**: John **should** receive P-EBT benefits since he's quarantining because of COVID-19. His **attendance record should be corrected ASAP with code 1D**, and **corrective benefits will be issued** accordingly. **Note: Attendance records will be corrected at the school level; guardians can review their child's attendance and may call the school to dispute it.**	**Scenario**: Jane is absent from school because she has strep throat. Her attendance is coded as **1D** (quarantine) instead of using the code for being out sick. **Result**: Jane is issued $7.10 in P-EBT benefits for each day she's coded as **1D**. **Correction**: Jane **should not** receive P-EBT since she is not out sick (quarantined) related to COVID-19. Her **attendance record should be corrected** for reporting purposes, but **her benefits will not be taken away**.

ATTENDANCE CODING EXAMPLE 3	ATTENDANCE CODING EXAMPLE 4
Scenario: After a series of confirmed cases in the third grade, the school instructs all third-grade students to have online class for a temporary period. All third-grade students are coded **1R** for present, off-site while they are engaged in the temporary virtual instruction. **Result**: Each eligible student is issued $7.10 in benefits per day for this period of COVID-19 temporary virtual instruction. **Correction**: No correction needed. This absence is **coded correctly**.	**Scenario**: Sarah was exposed to someone with a confirmed case of COVID-19. Her guardian contacts the school to confirm that she will be absent from school due to a COVID-19 related quarantine. **Result**: Sarah is issued $7.10 for each day spent in quarantine as coded in her attendance record as **1D**. **Correction**: No correction needed. This absence is **coded correctly**.

WHAT HAPPENS IF…		DATA REPORTING TIMELINE
I coded a student incorrectly. Don't worry, errors in the attendance record can be fixed and corrective P-EBT benefits will be issued to the student if applicable.	**I don't know which code to use.** Review the COVID-19 related absences above. If you're still unsure, consult with school administration.	• **DAY 1**: Month begins • **DAY 10: PowerSchool data pulled, schools provide prior month data (including corrections) to DPI** • **DAY 15**: DPI provides prior month data to DHHS • **DAY 25-30**: DHHS issues benefits for prior month

Additional Questions? Visit: www.ncdhhs.gov/PEBT