



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Office of the Controller

JOSH STEIN • Governor

DEV DUTTA SANGVAI • Secretary

LAKETHA M. MILLER • Controller

July 30, 2026

**Subject: DSS Fiscal Manual Updates/Changes**

Dear County Director of Social Services/Child Support Enforcement Agency Directors:

The DSS Fiscal Manual has been reissued with the date of June 30, 2026. The reissued DSS Fiscal Manual replaces all past issuances of the DSS Fiscal Manual. The DSS Fiscal Manual is available to local DSS personnel via the DHHS Office of the Controller website. In addition, copies of the most important correspondence (e.g.) Dear County Direct Letters and Dear Child Support Enforcement Agency Directors Letters) are posted on our website for your convenience for viewing or downloading.

You may view or download the DSS Fiscal Manual from the NCDHHS Policy and Manual Page:  
<https://policies.ncdhhs.gov/departamental/policies-manuals/section-ii-budget-and-finance/dss-fiscal-manual/>.

Click on DSS Fiscal Manual.

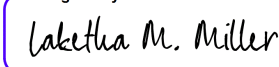
The following revisions/updates have been made to the Fiscal Manual:

- Update to Section III, page A-5 regarding Part IA FNS E&T Childcare, app code 278, function code 11, column 13 effective June service July 2026 reimbursement.
- Revision to Section II, page E-2 regarding cover letter format needed for indirect costs allocation plan due April 15, 2027.
- Revisions to *Controller's Office and Fiscal Office Organization Index*, Appendix III.
- Revisions of Section III, pages A-5, A-18. A-19. A-20, B-1, B-2, B-7 and B-10. This includes updates to policies and procedures, additionally removal of some that are no longer applicable or required.

If there are questions concerning this DSS Fiscal Manual Update or how to access the website, please contact the County Administration Accounting Unit by email, at 919-527-6135 or contact your Local Business Liaison.

Sincerely,

Signed by:

  
423C6C605E08405  
Laketha M. Miller

LMM/ke

DS  
SB

Initial  
MD

cc: Carla West                      Myra K. Dixon                      Gloria Waters                      Connie Noel  
Suzanne Beasley                  Tiffiney Newton                  DSS-1571 Contact Personnel                  Kenneth Eason  
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