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NC DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Controller

JOSH STEIN • Governor
DEVDUTTA SANGVAI • Secretary
LAKETHA M. MILLER • Controller

November 06, 2026

Dear County Director of Social Services:

Subject: **Food and Nutrition Services Employment &Training (E&T) Transportation & Other Supportive Services**

Effective retroactively beginning ***June 2026*** *services with reimbursements* ***July 2026***. The following Department of Social Service counties Buncombe, Cabarrus, Chatham, Cherokee, Durham, Forsyth, Lincoln, Guilford, Iredell, Mecklenburg, Moore, Orange, Pitt, Wake and Wilson will use the coding information listed below to claim reimbursement for **FNS E&T Transportation** expenditures on these counties DSS-1571 reports.

Part IA (Services): (**There are no Part I coding requirements)**

Part II: (Administrative Expenditures and/or Purchased Services) Please activate the following

Program Code	Fund	App Code	Description on XS315 & reimb. reports	% Shares
61-474	1	474	FNS E&T Transportation	50% Fed 50%Cnty

Part IV: (There are no Part IV coding requirements.)

The expenditures for **FNS Employment &Training (E&T) Transportation** application code 474 are capped funds. Because of the minimal number of counties, the program will not need to appear on the XS 411C file.

In terms of overhead for app code 474 in your NC-CoReLS software, because this program coding is associated to Part II purchased services it will not draw overhead.

Application code 615 titled **FNS E&T Transp Co.** will be used to report any county's cost that exceed their funding allocation limit.

For additional instruction regarding SIS change notice information, please refer to the following link: CN-SIS-02-2026: SIS300 Appendix B has been updated – NCDHHS Policies and Manuals Service Code 567 FNS Employment and Training Transportation, SIS details

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were revised, the preceding link is provided to retrieve the previously established supporting coding details.

If you have any questions concerning these reporting procedures, please contact your Local Business Liaison, the County Administration Accounting Unit at (919) 527-6150 or by email at CNTY.ADMIN@dhhs.nc.gov.

Sincerely,

Signed by:
Laketha M. Miller
423C6C605E08405...
Laketha M. Miller

Initial
kF

Initial
MD

LMM/md
cc: Carla West Myra K. Dixon Tiffiney Newton Connie Noel
Suzanne Beasley Gloria Waters Local Business Liaison
DSS-1571 Contact Personnel