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NC DEPARTMENT OF HEALTH AND HUMAN SERVICES
Office of the Controller

JOSH STEIN • Governor
DEVDUTTA SANGVAI • Secretary
LAKETHA M. MILLER • Controller

November 5, 2026

Dear County Director of Social Services:

Subject: **Food and Nutrition Services (FNS) Food Stamp 25 Percent**

Effective beginning ***October 2026*** *services with reimbursements* ***November 2026*** counties will use the coding information listed below to claim reimbursement for **FNS 25%** program expenditures on their DSS-1571 reports.

Part IB (Income Maintenance): Function Code 68 will need to be activated with

Column	Description	App Code	FFP	CFDA#
16	FNS Non-Fraud 25%	584	25% Fed, 75%Cnty	10.561
14	FNS Fraud 25%	585	25% Fed, 75%Cnty	10.561
12	FNS 25%	587	25% Fed, 75%Cnty	10.561

Part IB (Income Maintenance): Function Code 99 with

Column	Description	App Code	FFP	CFDA#
12	FNS Training 25%	589	25% Fed, 75%Cnty	10.561

Part II: (Administrative Expenditures and/or Purchased Services) Please activate the following

Program Code	Fund	App Code	Description on XS315 & reimb. reports	% Shares
61-584	1	584	FNS Non-Fraud 25%	25% Fed, 75%Cnty
61-585	1	585	FNS Fraud 25%	25% Fed, 75%Cnty
61-588	1	588	FNS 25%	25% Fed, 75%Cnty

Part IV: (There are no Part IV coding requirements.)

Cost for **FNS Food Stamp 25%** is not capped; therefore, the program will not appear on the XS 411C report. In terms of overhead for the app codes in your NC-CoReLS software, the cost associated to the programs will draw overhead from Income Maintenance.

Regarding SIS change notice information, the program and service codes have no new coding the following URL references the SIS changes and SIS policies/manual, Services Information System (SIS) – NCDHHS Policies and Manuals.

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If you have any questions concerning these reporting procedures, please contact your Local Business Liaison, the County Administration Accounting Unit at (919) 527-6150 or by email at CNTY.ADMIN@dhhs.nc.gov.

Sincerely,

Signed by:
Laketha M. Miller
423C6C605E08405...
Laketha M. Miller

Initial
LF

Initial
MD

LMM/md
cc: Carla West Myra K. Dixon Tiffiney Newton Connie Noel
Suzanne Beasley Gloria Waters Local Business Liaison
DSS-1571 Contact Personnel