



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**

JOSH STEIN • Governor

DEVPUTTA SANGVAI • Secretary

CARLA WEST • Acting Director, Division of Aging

November 19, 2025

TO: Area Agency on Aging Directors

FROM: Tammy Koger, Deputy Director 

RE: **FY2026 AAA SELF-ASSESSMENTS**

The Division of Aging (DA) annual “*Self-Assessment Guide for Monitoring the Area Agencies on Aging*” (AAA) is the basic monitoring tool used to determine risk assessments for programs administered by and subcontracted through the AAA requiring your review and completion. Once completed, the self-assessment is used to help the DA determine by program areas where monitoring may be needed or required.

Monitoring will be scheduled with each AAA Administrator starting March 2025. The purpose of monitoring is to assure that Area Agencies on Aging are in compliance with the requirements of the Older Americans Act (OAA). Note that ***there have been no changes to the self-assessment documents from last year except for the annual Service Operations self-assessment questions.***

The self-assessment documents are attached and will be made available on the DA website at [NC DHHS: DAAS Self Assessment Guide for Monitoring of Area Agencies on Aging](#) to assume responsibility for completing all sections of the self-assessment and securing signatures as needed. The following attached self-assessment documents are to be completed and submitted electronically to jennifer.a.powell@dhhs.nc.gov.

- I. Elder Rights and Special Initiatives
 - a. Legal Services
 - b. Ombudsman Program
- II. Service Operations
- III. Fiscal - Part A and Part B Worksheet

The completed self-assessment and corresponding attachments are due to the Division no later than December 19, 2025.

Contact Jennifer Powell at jennifer.a.powell@dhhs.nc.gov with any questions you may have.

TK/DV/JP/pg

Attachments

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