
NC CACFP MONTHLY INSTITUTION CALL

ALL THE INFORMATION
ON THIS CALL IS TRUE
AND ACCURATE AS OF
JANUARY 7, 2022.

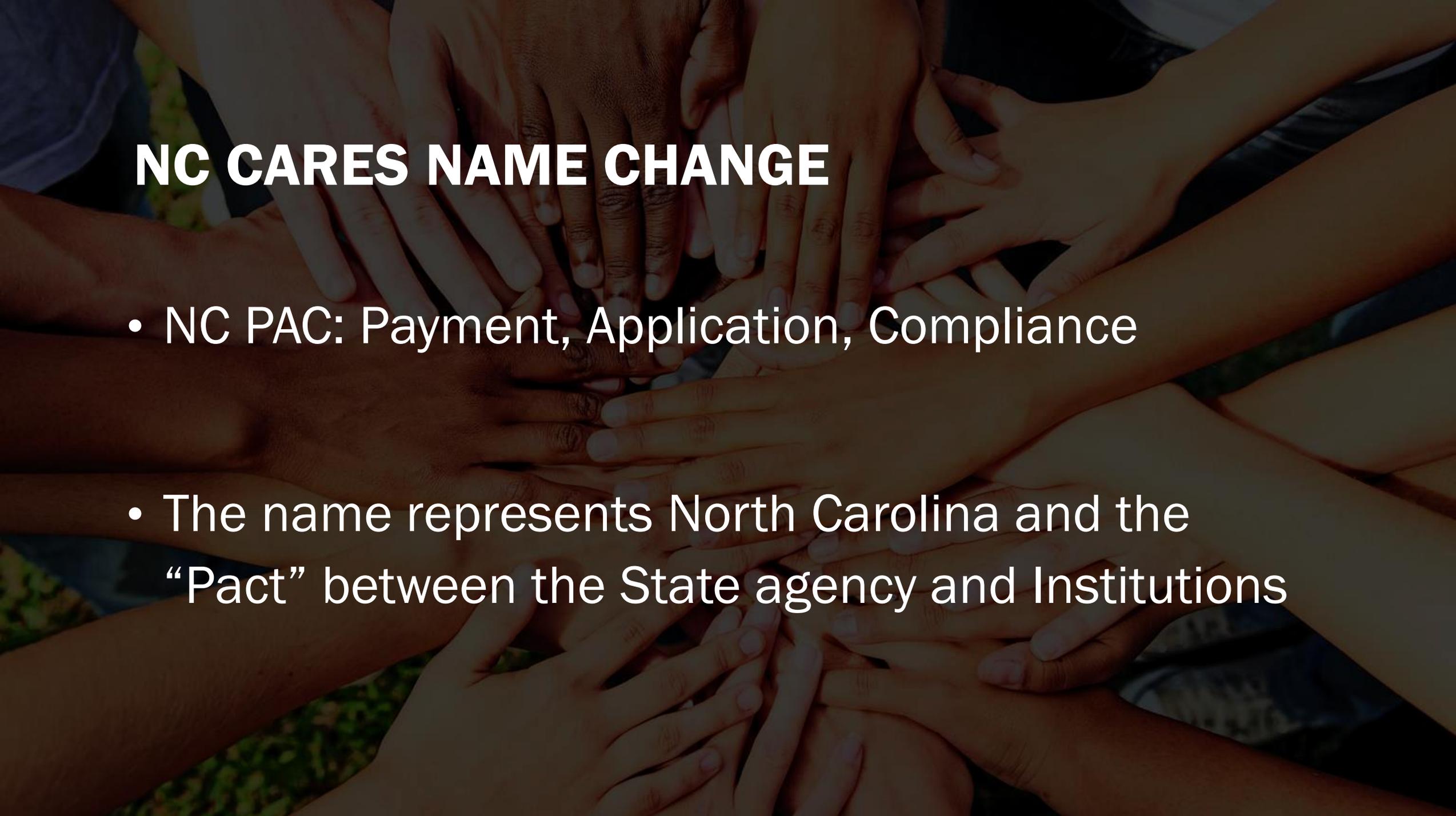


WELCOME TO TODAY'S CALL

- NC CARES Name Change
- EOC Grant/Survey Information
- Application Update
- CACFP Program Update
- Upcoming SA Trainings
- Additional Information
- Q&A

A top-down view of a dark, rustic bowl filled with several bright orange oranges. Some oranges have green leaves attached to their stems. The lighting is dramatic, highlighting the texture of the fruit and the vibrant green of the leaves against a dark background.

**NC CARES
NAME
CHANGE**



NC CARES NAME CHANGE

- NC PAC: Payment, Application, Compliance
- The name represents North Carolina and the “Pact” between the State agency and Institutions

A top-down view of a dark, rustic bowl filled with several bright orange oranges. Some oranges have green leaves attached to their stems. The lighting is dramatic, highlighting the texture of the fruit and the vibrant green of the leaves.

**EMERGENCY
OPERATIONAL
COST UPDATE**

EMERGENCY OPERATIONAL COST GRANT

Every Institution that received the EOC Reimbursement Funds is required to report on the use of EOC Funds by completing the survey that the State Agency sent out via broadcast email on November 19th, 2021.

The deadline for submitting the survey is Friday, January 7th, 2022.

So far, only 40% of institutions have submitted their survey reports.

The State Agency will extend the deadline to January 21st, 2022, so that Institutions that have not completed the survey can do so ASAP.

EMERGENCY OPERATIONAL COST GRANT

Frequently Asked Questions:

Our Institution did not receive EOC Funds. How do we know if we did?

- 1) Check your inbox for emails you received from the State Agency in June 2021. We sent you a notification letter.
- 2) Check your bank account. Funds were electronically transferred to your account in September 2021.
- 3) Contact the State Agency Financial Management Team by email at FinancialManagementTeam@dhhs.nc.gov.

EMERGENCY OPERATIONAL COST GRANT

Frequently Asked Questions (continued):

Are the EOC Funds to be used for expenses incurred in March 2020 – June 2020 only? **No!**

EOC funds can be used in two ways:

- 1) To reimburse local sources of funds (examples: tuition fees, funds from Savings Account, etc.) that supported the CACFP during the months of March–June 2020
- 2) As you would use any other CACFP funds in the nonprofit foodservice account, following normal program rules

For both 1 and 2, remember to maintain documentation.

EMERGENCY OPERATIONAL COST GRANT

Frequently Asked Questions (continued):

Does the spending plan in the survey need to show the dollar amounts for each proposed cost item or category? **Yes!**

Example (assuming remaining funds = \$4,000):

- Nonfood supplies = \$1,000
- Operating equipment (stove) = \$650
- Administrative Supplies = \$350
- Food = \$2,000

Note: The State Agency will review the spending plans to ensure that all proposed costs are allowable

EMERGENCY OPERATIONAL COST GRANT REPORTING SURVEY

Reporting Survey due to State agency:
Friday, January 21, 2022
(extended deadline)



EMERGENCY OPERATIONAL COST GRANT

- State agency strongly encourages Institutions to use the grant funds
- Technical Assistance available:
FinancialManagementTeam@dhhs.nc.gov
- If you cannot use the funds for allowable costs, provide explanation and return funds to:

DHHS Controller's Office
Accounts Receivable Other
2025 Mail Service Center
Raleigh, NC 27699-2025



**WHAT
QUESTIONS
DO YOU HAVE?**



A top-down view of a dark, rustic bowl filled with several bright orange citrus fruits, likely oranges or tangerines. The fruits are interspersed with several large, vibrant green leaves. The lighting is soft, highlighting the texture of the fruit's skin and the veins on the leaves. The background is dark, making the colors of the fruit and leaves stand out.

**APPLICATION
UPDATE**

FISCAL YEAR 2021-2022

APPLICATION UPDATE

APPLICATION UPDATE EXTENSION

The deadline for submitting institution application updates was extended until December 31, 2021.

Failure to submit your application on time may result in your Institution going into serious deficiency status.

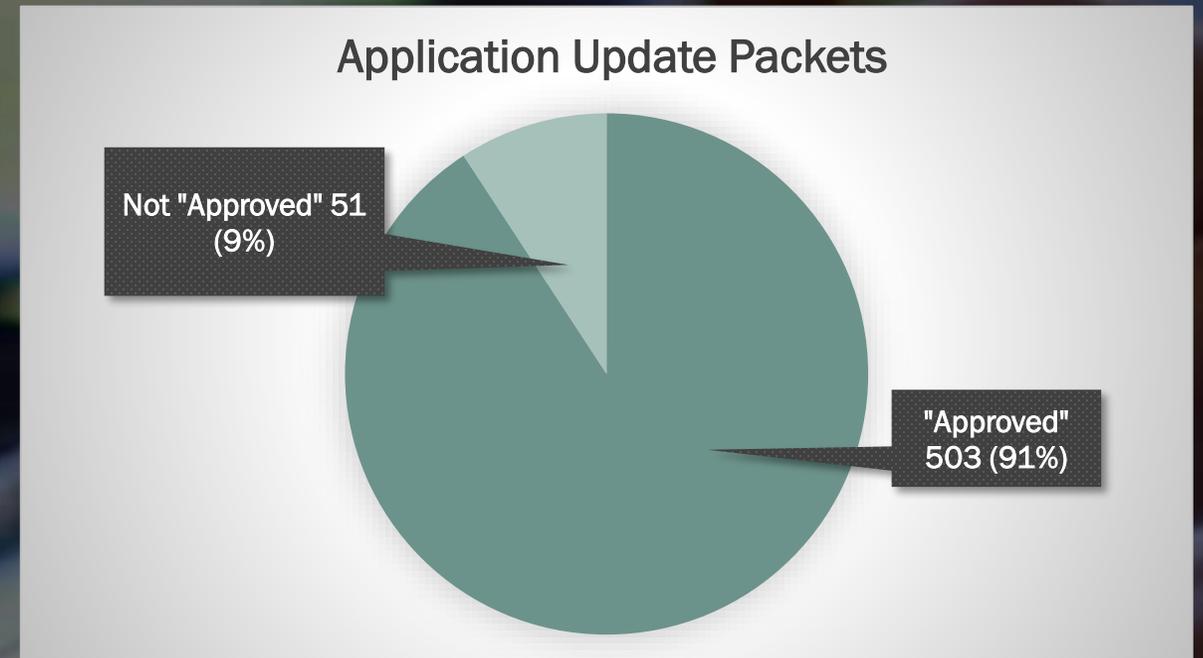
FISCAL YEAR 2021-2022

APPLICATION UPDATE APPROVALS

As of 12/24/2021:

91% Applications
have been Approved

9% are not approved



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**CACFP
PROGRAM
UPDATE**

**THIS CHANGE IS
FOR INDEPENDENT
CENTERS AND
SPONSORING
ORGANIZATIONS OF
AFFILIATED
CENTERS ONLY**

A wooden signpost with a sign that reads "NEXT STEPS". The sign is made of weathered wood and is mounted on a wooden post. The background is a blue sky with some clouds.

**NEXT
STEPS**

MAKING CHANGES TO APPLICATIONS

1. Institutions are now required to enter all changes in NC CARES and certify the information is true and correct.

52. The Institution certifies that the information in this Institution Application is true and correct and that the Institution will immediately report to the NC Department of Health and Human Services any changes that occur to the information submitted. The Institution understands that deliberate submission of false information on the Institution's application may result in the denial of the application or termination of the agreement (as applicable) and disqualification of the Institution, the responsible principals and the responsible individuals from the CACFP program.

MAKING CHANGES TO FACILITY APPLICATIONS

1. Click “Revise”



Child and Adult Care Food Program **NCDHHS**

Applications | Claims | Compliance | Reports | My Account | Search | Programs | Year | Help | Log Out

Applications > Application Packet - Centers > Packet Center List - CACFP > Program Year: 2020 - 2021

Centers

Application Packet - Facility List for 2020 - 2021

09640 Status: Active
TEST NewApp IC Training Team
DBA: Training Team IC
5601 Six Forks Road
Raleigh, NC 27609-1914

Organization Type: Non-Profit Organization
Institution Type: Independent Center

Action	Facility #	Facility Name	Type	Latest Version	Status
View Revise	✓ 1	Training Team IC	CC	Rev. 1	Approved
Add Facility					

Total Facilities Enrolled: 1

< Back

MAKING CHANGES TO FACILITY APPLICATIONS

1. Application Effective Date
2. Select the Month and Year the change is being made

Child and Adult Care Food Program **NCDHHS**

Applications | Claims | Compliance | Reports | My Account | Search | Programs | Year | Help | Log Out

Applications > Application Packet - Centers > Packet Center List - CACFP > Program Year: 2020 - 2021

VIEW | **MODIFY** | DELETE | INTERNAL USE ONLY [Show Changes](#)

Center Application for 2020 - 2021

09640 Status: Active TEST NewApp IC Training Team DBA: Training Team IC 5601 Six Forks Road Raleigh, NC 27609-1914 Organization Type: Non-Profit Organization Institution Type: Independent Center	1 Status: Active TRAINING TEAM IC 5601 Six Forks Road Raleigh, NC 27609-1914
---	--

Version: Rev. 2

Effective Approval Date

1. Application Effective Date: 

MAKING CHANGES TO FACILITY APPLICATIONS

1. Make the necessary changes

Weekday Schedule

31. Normal Hours of Operations: Time Open: Time Close:

32. Weekday Meals

	First Meal Service		Second Meal Service	
Meals	Start Time	End Time	Start Time	End Time
<input checked="" type="checkbox"/> Breakfast	<input type="text" value="08:00 AM"/>	<input type="text" value="09:00 AM"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> AM Snack	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input checked="" type="checkbox"/> Lunch	<input type="text" value="11:30 AM"/>	<input type="text" value="01:00 PM"/>	<input type="text"/>	<input type="text"/>
<input checked="" type="checkbox"/> PM Snack	<input type="text" value="02:30 PM"/>	<input type="text" value="04:15 PM"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Supper	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/> Night Snack	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

MAKING CHANGES TO FACILITY APPLICATIONS

1. Upload all necessary attachments for the change. Ex. License
2. Click on “Details”-Attachment List

Child and Adult Care Food Program **NCDHHS**

Applications | Claims | Compliance | Reports | My Account | Search | Programs | Year | Help | Log Out

Applications > Application Packet - Centers > Program Year: 2020 - 2021

Application Packet Independent Center

09640 Status: Active
TEST NewApp IC Training Team
5601 Six Forks Road
Raleigh, NC 27609-1914
Organization Type: Non-Profit Organization
Institution Type: Independent Center

Packet Submitted Date: 06/03/2021
Packet Approved Date:
Packet Original Approval Date: 05/14/2021
Packet Status: Submitted for Approval

The Application Packet is currently under review by the State and is unavailable for changes.

Packet Assigned To: unassigned
Field Service Representative: unassigned

Action	Form Name	Latest Version	Status
View Modify Admin	Institution Application	Rev. 2	Pending Validation
Details Admin	Board of Directors/Principals	Rev. 1	Incomplete
View Revise	✔ Institution Budget Detail	Rev. 1	Approved
Details	✔ Checklist (10)		
Details	Application Packet Notes		
View	Application Packet Notes for Institution		
Details	Attachment List		

	Approved	Pending	Return for Correction	Denied	Withdrawn/ Closed	Error	Total Applications
Facility Application(s)	0	1	0	0	0	0	1

< Back Submit for Approval **Recommend Approval** Return Deny

Show Packet History



MAKING CHANGES TO FACILITY APPLICATIONS

1. Click “Add Attachment”

Child and Adult Care Food Program

NCDHHS

Applications | Claims | Compliance | Reports | My Account | Search | Programs | Year | Help | Log Out

Applications > Attachments >

Attachments

09640 Status: Active
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Raleigh, NC 27609-1914

Organization Type: Non-Profit Organization
Institution Type: Independent Center

Attachments

Action	File Name	Type	Date	Comment
No data to display.				

Total Attachments: 0

< Back **Add Attachment**

MAKING CHANGES TO FACILITY APPLICATIONS

1. Certify the information is true and correct

Certification

- 
- The Institution certifies that the information in this Center Application is true and correct and that the Institution will immediately report to the NC Department of Health and Human Services any changes that occur to the information submitted. The Institution understands that deliberate submission of false information on the Center's application may result in the denial of the application and disqualification of the Institution and/or Center, the responsible principals and the responsible individuals from the CACFP program.

MAKING CHANGES TO FACILITY APPLICATIONS

1. "Save" Changes

Comments

Internal Comments:

Comments to Institution:

Created By: stateuser6 on: 12/30/2021 8:44:23 AM Modified By: stateuser6 on: 12/30/2021 8:44:24 AM

[Show Changes](#)

VIEW | **MODIFY** | DELETE | INTERNAL USE ONLY

MAKING CHANGES TO FACILITY APPLICATIONS

- Complete the Program Update Form
- Email the Program Update Form to your assigned consultant
- Once the information has been reviewed and it has been approved, you will receive the signed Program Update Form with the State agency approval

		North Carolina Department of Health and Human Services Division of Public Health, Women's & Children's Health Section Nutrition Services Branch Child and Adult Care Food Program Program Update Form			
Institution Name:			Agreement #:		
Email Address					
Phone Number			Fax Number		
Institution Change: (Check all that apply)					
<input type="checkbox"/>	Name Change	<input type="checkbox"/>	Address Change	<input type="checkbox"/>	Change in Program Contact (Ensure Statement of Authority is updated)
<input type="checkbox"/>	Federal ID Change	<input type="checkbox"/>	Telephone/Fax Number Change	<input type="checkbox"/>	Board of Directors
<input type="checkbox"/>	DUNS Number Change	<input type="checkbox"/>	Change in Institution Type	<input type="checkbox"/>	Other Institution Change
<input type="checkbox"/>	SAMS Registration Change	<input type="checkbox"/>	License Change	<input type="checkbox"/>	
Updated Documents: (Check all that apply)					
<input type="checkbox"/>	Truth of Applications Names and Addresses	<input type="checkbox"/>	Management Plan (Ensure all related policies and procedures are updated)	<input type="checkbox"/>	Budget (Ensure Compensation Policy is Updated)
<input type="checkbox"/>	Statement of Authority	<input type="checkbox"/>	Policies	<input type="checkbox"/>	Other document change
<input type="checkbox"/>	Monitoring Plan/Schedule	<input type="checkbox"/>		<input type="checkbox"/>	
Meal Service Change: (Check all that apply)					
<input type="checkbox"/>	Add meal service	<input type="checkbox"/>	Change meal service time	<input type="checkbox"/>	Other Meal Service Change
<input type="checkbox"/>	Drop meal service	<input type="checkbox"/>	Change meal service months/days	<input type="checkbox"/>	
Center Change for Sponsoring Organizations of Affiliated Centers: (Check all that apply)					
<input type="checkbox"/>	Add Center	<input type="checkbox"/>	Terminate Center	<input type="checkbox"/>	Other Center Change
Other Changes:					
All changes to the application must be entered in NC CARES by the institution. Supporting documentation must be submitted for each request and entered in NC CARES. Email/Fax/Mail the CACFP Program Update form to your assigned Regional Consultant.					
Notes/Comments:					
Institution's Signature: _____			Date: _____		
The institution certifies that the information in this request is true and correct and that the institution will immediately report to the NC Department of Health and Human Services any changes that occur to the information submitted. The institution understands that deliberate submission of false information within the Institution's application may result in the denial of the application or termination of the agreement (as applicable) and disqualification of the Institution, the responsible principals and the responsible individuals from the CACFP Program.					
CACFP Staff Signature: _____			Date: _____		
State agency approval: _____			Date: _____		

MAKING CHANGES TO FACILITY APPLICATIONS

1. Assigned Consultant

Child and Adult Care Food Program

NCDHHS

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[< Back](#) [Submit for Approval](#) [Recommend Approval](#) [Return](#) [Deny](#)

[Show Packet History](#)

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**UPCOMING
SA TRAININGS**

UPCOMING STATE AGENCY TRAININGS

Tuesday, January 11, 2022

Compliance Review: Are You Ready?

9:00 am – 11:00 am

Tuesday, January 25, 2022

Menu Planning for Older Adults

10:00 am – 11:00 am

Wednesday, January 19, 2022

Monitoring Review Tool for DCH

9:00 am – 11:00 am

Wednesday, January 19, 2022

Monitoring Review Tool for Centers

2:00 pm – 4:00 pm

Go to www.nutritionnc.com/training to register

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**CACFP
PROGRAM
SUCCESS
STORIES**

CACFP SUCCESS STORIES

In anticipation of CACFP Week and National Nutrition Month, the State agency is looking for CACFP success stories.

Follow this link - <https://fs24.formsite.com/cacfp/lurvkkttfj/index.html> and share your CACFP success stories. The first 20 institutions to submit a story will receive a gift in the mail!

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**ADDITIONAL
INFORMATION**

FARM-TO-CACFP GRANT OPPORTUNITY FROM USDA

- Institutions operating the CACFP are eligible
- Different application tracks for different activities
- Contact USDA Office of Community Food Systems for any questions on the opportunity
- Apply by January 10, 2022



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IN CLOSING

QUESTIONS & ANSWERS

1) PLEASE USE THE CHAT FUNCTION TO SUBMIT YOUR QUESTIONS.

2) WE WILL REVIEW WHAT WE HAVE TIME FOR THAT PERTAINS TO THE GOOD OF THE GROUP.

3) QUESTIONS THAT APPLY TO ONE SPECIFIC INSTITUTION WILL BE HANDLED OFFLINE.



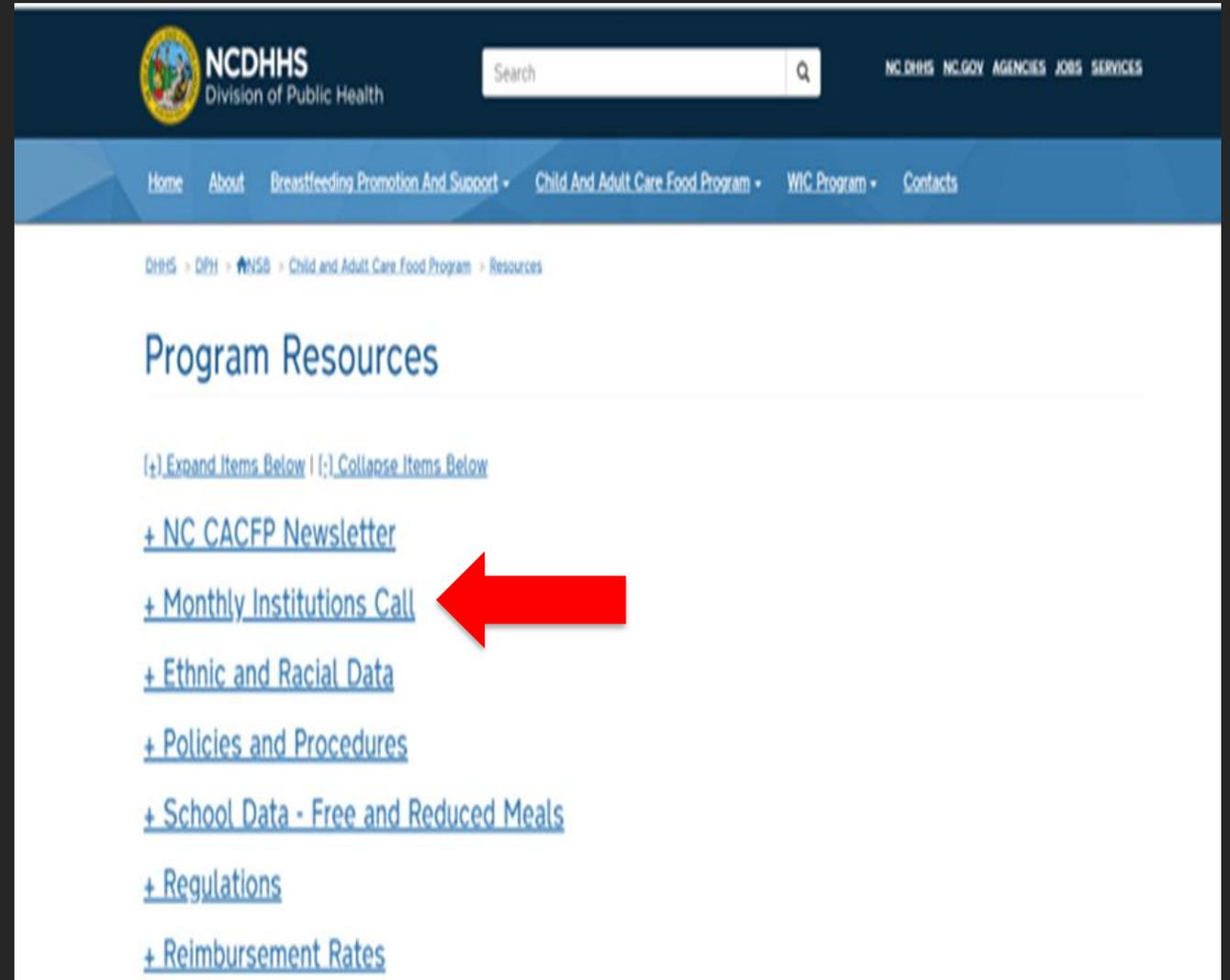
MONTHLY INSTITUTION CALLS

THE POWERPOINTS FOR THE
INSTITUTION CALLS CAN NOW
BE FOUND ON OUR WEBSITE
WWW.NUTRITIONNC.COM

1) CLICK ON “CHILD AND
ADULT CARE FOOD PROGRAM”

2) CLICK ON “PROGRAM
RESOURCES”

3) CLICK ON “MONTHLY
INSTITUTIONS CALL”



The screenshot shows the NCDHHS (North Carolina Department of Health and Human Services) website. The header includes the NCDHHS logo, the text 'NCDHHS Division of Public Health', a search bar, and navigation links for 'NC.DHHS', 'NC.GOV', 'AGENCIES', 'JOBS', and 'SERVICES'. Below the header is a blue navigation bar with links for 'Home', 'About', 'Breastfeeding Promotion And Support', 'Child And Adult Care Food Program', 'WIC Program', and 'Contacts'. The main content area shows a breadcrumb trail: 'DHHS > DPH > NISB > Child and Adult Care Food Program > Resources'. The title 'Program Resources' is displayed, followed by expand/collapse controls. A list of resource links is shown, with a red arrow pointing to the 'Monthly Institutions Call' link. The other links are: '+ NC CACFP Newsletter', '+ Ethnic and Racial Data', '+ Policies and Procedures', '+ School Data - Free and Reduced Meals', '+ Regulations', and '+ Reimbursement Rates'.

**JUST WANTED
TO SAY. . .**

