



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**

**ROY COOPER** • Governor

**MANDY COHEN, MD, MPH** • Secretary

**SUSAN OSBORNE** • Assistant Secretary for County Operations for  
Human Services

June 26, 2020

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

ATTENTION: Child Support Managers and Supervisors

SUBJECT: National Medical Support Notice Changes

The federal Office of Management and Budget (OMB) has revised the National Medical Support Notice Part A with a new expiration date of October 31, 2022. The Department of Labor has made no revisions to Part B (Medical Support Notice to Plan Administrator) other than the new expiration date of October 31, 2022.

Child support agencies must enforce the health care coverage provision in a child support order and use the NMSN to aid enforcement. Effective June 30, 2020, significant changes to the NMSN Part A Form and Instructions include:

- The National Medical Support Order/Notice form can also be used as the Termination Order/Notice. A checkbox was added to distinguish between the two notices.
- The Employer Responsibilities section indicates that employers are required to terminate medical insurance when they receive an NMSN with the Termination Order/Notice checkbox checked on page one unless the parent wishes to continue the insurance voluntarily.
- Changes to the Document Generation function in ACTS has been updated to implement these changes when creating either the MMSN or the Termination Notice manually.
- A fillable PDF form adding additional children as needed has been created to send as an attachment to the NMSN or Termination notice and will be located in SharePoint.

The National Medical Support Notice section of the CSS Policy manual, Chapter P, has been updated to include these changes.

If you have any questions, please contact the Policy and Training Unit at [csetraining@dhhs.nc.gov](mailto:csetraining@dhhs.nc.gov) or your Regional Program Representative.

Sincerely,

Carla L. West, Deputy Director  
Child Support Services  
cc: Regional Program Representatives  
CSS\_20\_32

**NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF SOCIAL SERVICES • CHILD SUPPORT SERVICES**

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