December 8, 2021

TO: Area Agency on Aging Directors
FROM: Joyce Massey-Smith, Director
RE: FY2022 AAA SELF-ASSESSMENT

The Division of Aging and Adult Services (DAAS) annual “Self-Assessment Guide for Monitoring the Area Agencies on Aging” (AAA) is the basic monitoring tool used to determine risk assessments for programs administered by and subcontracted through the AAA requiring your review and completion. Once completed, the self-assessment is used to help DAAS determine, by program, areas where monitoring may be needed or required.

Monitoring will be scheduled with each AAA Administrator starting February 2022. The purpose of monitoring is to assure that Area Agencies on Aging are in compliance with the requirements of the Older Americans Act (OAA). DAAS monitoring will begin in March 1, 2022 and continue through June 30, 2022.


The AAA Administrator is to assume responsibility for completing all sections of the self-assessment and secure signatures as needed. The following attached self-assessment documents are to be completed and submitted electronically to jennifer.a.powell@dhhs.nc.gov.

I. Elder Rights and Special Initiatives
   a. Legal Services
   b. Ombudsman Program
II. Title V Senior Community Service Employment Program (SCSEP)
III. Service Operations
IV. Fiscal - Part A and Part B Worksheet

The completed self-assessment and corresponding attachments are due to DAAS no later than January 18, 2022. Please contact Jennifer Powell at (919) 855-3448 with any questions you may have.

JMS/HB/JP/pg

Attachments