### WHO WILL GET STUDENT P-EBT BENEFITS?

<table>
<thead>
<tr>
<th>INCLUDED</th>
<th>NOT INCLUDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>A student must meet <strong>ALL</strong> the following criteria each month to be eligible for benefits:</td>
<td>1. Students enrolled in schools that do not participate in the NSLP. This includes virtual schools and virtual academies because they are not eligible for NSLP.</td>
</tr>
<tr>
<td>1. Attends a school that participates in the National School Lunch Program (NSLP). Participating schools: <a href="https://covid19.ncdhhs.gov/NSLPCEPList">https://covid19.ncdhhs.gov/NSLPCEPList</a></td>
<td>2. Students who have graduated, dropped out of school, or transferred to a school that does not participate in the NSLP.</td>
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<tr>
<td>2. Approved for free or reduced-price meals through the NSLP.</td>
<td>3. Students who <strong>are not approved</strong> for NSLP free or reduced-price meals this school year.</td>
</tr>
<tr>
<td>3. Experienced one or more days of <strong>quarantine</strong> and/or <strong>temporary virtual instruction</strong>* (COVID-19 related absences) as recorded their attendance record.</td>
<td>4. Students who are attending school in person every day and/or students who do not have COVID-19 related absences* recorded in their attendance record.</td>
</tr>
</tbody>
</table>

For a self-guided eligibility flow, visit: [https://covid19.ncdhhs.gov/EligibilityChartENG](https://covid19.ncdhhs.gov/EligibilityChartENG)  
[https://covid19.ncdhhs.gov/EligibilityChartSPAN](https://covid19.ncdhhs.gov/EligibilityChartSPAN)

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### ELIGIBILITY IS REASSESSED EACH MONTH.

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### WHAT ARE COVID-19 RELATED ABSENCES?

- **Quarantine** (attendance code: 1D): when the school tells the student to stay home because of COVID-19 related symptoms, illness, or exposure or a parent/guardian informs the school about a student's COVID-19 related symptoms, illness, or exposure and the school approves the absence.

- **Temporary virtual instruction** (attendance code: 1R): when the student is enrolled in a physical school but is in virtual or remote learning for a temporary period because of COVID-19.

### WHY DO THESE CODES MATTER?

It’s important that attendance is recorded with P-EBT in mind because:

- While the sick attendance code is technically correct for COVID-19 illness, it will not be picked up as P-EBT eligible in the system; **if a student is sick with COVID-19 or symptoms, use the quarantine code** instead of the sick attendance code.

- It impacts P-EBT eligibility **AND** benefit amount

- Incorrect codes may result in **missing benefits for students in need of assistance**

- Incorrect codes may result in **benefits issued for ineligible students**
### ATTENDANCE CODING EXAMPLE 1

**Scenario:** John is absent from school in February because he is sick with COVID-19 symptoms. His attendance record reflects that he’s out of school for sickness.

**Result:** John is not issued P-EBT benefits, so his guardian contacts the school in April to discuss his attendance record after he didn’t receive benefits by the end of March.

**Correction:** John should receive P-EBT benefits since he’s quarantining because of COVID-19. His attendance record should be corrected ASAP with code 1D, and corrective benefits will be issued accordingly.

**Note:** Attendance records will be corrected at the school level; guardians can review their child’s attendance and may call the school to dispute it.

### ATTENDANCE CODING EXAMPLE 2

**Scenario:** Jane is absent from school because she has strep throat. Her attendance is coded as 1D (quarantine) instead of using the code for being out sick.

**Result:** Jane is issued $7.10 in P-EBT benefits for each day she’s coded as 1D.

**Correction:** Jane should not receive P-EBT since she is not out sick (quarantined) related to COVID-19. Her attendance record should be corrected for reporting purposes, but her benefits will not be taken away.

### ATTENDANCE CODING EXAMPLE 3

**Scenario:** After a series of confirmed cases in the third grade, the school instructs all third-grade students to have online class for a temporary period. All third-grade students are coded 1R for present, off-site while they are engaged in the temporary virtual instruction.

**Result:** Each eligible student is issued $7.10 in benefits per day for this period of COVID-19 temporary virtual instruction.

**Correction:** No correction needed. This absence is coded correctly.

### ATTENDANCE CODING EXAMPLE 4

**Scenario:** Sarah was exposed to someone with a confirmed case of COVID-19. Her guardian contacts the school to confirm that she will be absent from school due to a COVID-19 related quarantine.

**Result:** Sarah is issued $7.10 for each day spent in quarantine as coded in her attendance record as 1D.

**Correction:** No correction needed. This absence is coded correctly.

### WHAT HAPPENS IF...

- **I coded a student incorrectly.**
  - Don’t worry, errors in the attendance record can be fixed and corrective P-EBT benefits will be issued to the student if applicable.

- **I don’t know which code to use.**
  - Review the COVID-19 related absences above. If you’re still unsure, consult with school administration.

### DATA REPORTING TIMELINE

- **DAY 1:** Month begins
- **DAY 10:** PowerSchool data pulled, schools provide prior month data (including corrections) to DPI
- **DAY 15:** DPI provides prior month data to DHHS
- **DAY 25-30:** DHHS issues benefits for prior month