

**APS Basic Skills Module II**  
**Day One**  
**Participant Materials**

# Evaluate the Need for Protective Services

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**Conduct Evaluation:**

- ❖ **Assess six functional areas**
- ❖ **Complete three steps**

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**Make Case Decision**

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**Unsubstantiated**

**Substantiated**

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**Send required notices**

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**Send required notices**

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**Make appropriate Referrals**

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**Obtain authorization for services**

**Please print forms listed below using the links provided:**

1. **NC APS Community Service Evaluation**  
[https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS\\_CommunityEvaluation6-06\\_1.pdf](https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS_CommunityEvaluation6-06_1.pdf)
2. [Diligent Efforts to Locate an Adult](#)
3. **APS Notice to Reporter – Screened In**  
[https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS\\_NoticetoReporterScreenedIn6-06\\_0.pdf](https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS_NoticetoReporterScreenedIn6-06_0.pdf)
4. **APS Notice to Reporter – Screened Out**  
[https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS\\_NoticetoReporterScreenedOut6-06.pdf](https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS_NoticetoReporterScreenedOut6-06.pdf)
5. **APS Notice to Reporter – Completion of Evaluation**  
[https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS\\_NoticetoReporterCompletionofEval6-06.pdf](https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS_NoticetoReporterCompletionofEval6-06.pdf)
6. **Initial Notice to the DA and/or Law Enforcement**  
[https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS\\_InitialNoticetoDA-LawEnf6-06\\_1.pdf](https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS_InitialNoticetoDA-LawEnf6-06_1.pdf)
7. **Written Report of Adult Protective Services Evaluation**  
[https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS\\_WrittenReportofEvaluation6-06\\_1.pdf](https://ncdhhs.s3.amazonaws.com/s3fs-public/documents/files/APS_WrittenReportofEvaluation6-06_1.pdf)
8. [5026 Desk Reference](#)
9. [DAAS 5026](#)