



Richard O. Brajer
Secretary

To: County Director of Social Services

Attention: Economic Services Administrators, Managers and Supervisors

Subject: Reports for Supervisors: Key Reports in XPTR Document

Date: May 16, 2016

The Operational Support Team has revised the Key Reports in XPTR guide. This helpful guide is located with the Reports for Supervisors webinar. The objective of this guide is to provide a comprehensive list of commonly used reports located in XPTR, the report frequency and a brief description of each report.

This revised guide in addition to the Key Reports in CSDW and the Reports for Supervisors webinar are available for county staff to review via the NC Fast Learning Gateway. If there are any questions, please submit questions to: ost.policy.questions@dhhs.nc.gov.

Sincerely,

A handwritten signature in black ink that reads 'Regina W. Bell'.

Regina W. Bell
OST Manager

A handwritten signature in black ink that reads 'Barbara M. Daniels'.

Barbara Daniels
OST Manager

OST-24-2016

