County Reimbursement Uplift

**Issue:** “End of Life” impact of MS Visual Fox Pro 9.0 Service Pack 2 software on statewide reimbursement system:

- Quarterly Information Consolidation System (QUIC)
- Time & Effort Calculation System (TEC)
- Program Expenditure Tracking System (PET)

**Project Manager:** Sreenadha Vaka, IT Manager Financial Applications Management Unit, Division of Information Resource Management

Agreed to purchase Source Code for $50K from MAXIMUS – **Finalizing Legal Approvals**
Phase I: Assessment

- DIRM has hired a Lead Worker for Project – starts 3/5/15
- Analyze data from counties and assess the existing Maximus code to develop functional and technical requirements for the uplift / rewrite TEC & QUIC
- Form County Stakeholder Group
- Joint Application Development (JAD sessions)
- Business and Workflow process modeling and business reengineering
- Hardware and software requirements
- Develop project plan, checklists, project timeframes (including budget and staffing estimates)
Phase II:
Development, Testing, and Implementation

- Estimated start 5/15
- Design, Development, and Deliverables (industry recognized standards)
- Software Coding & Technical Specifications
- Testing (Unit/System & User Acceptance test) – Quality Control
- Project Management: Implementation, Monitoring and Reporting Results
- Documentation / Data Archiving
- Post Implementation Support
## Project Estimated Costs

<table>
<thead>
<tr>
<th>Phase</th>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment</td>
<td>$166,400.00</td>
<td>Senior Analysts (2/$80 per hr/1040 hrs)</td>
</tr>
<tr>
<td></td>
<td>$72,000.00</td>
<td>Maximus Support ($150 per hr/480 hrs)</td>
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<tr>
<td></td>
<td>$28,800.00</td>
<td>DIRM Support (2/$60 per hr/240 hrs)</td>
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<tr>
<td></td>
<td>$50,000.00</td>
<td>Source Code</td>
</tr>
<tr>
<td></td>
<td>$10,000.00</td>
<td>Laptops &amp; Software (Visual FoxPro &amp; Microsoft Project)</td>
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<tr>
<td></td>
<td><strong>$327,200.00</strong></td>
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<td>Development</td>
<td>$110,080.00</td>
<td>Senior Analysts (4/$80 per hr/344 hrs)</td>
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<td>$24,000.00</td>
<td>Maximus Support ($150 per hr/160 hrs)</td>
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<tr>
<td></td>
<td>$9,600.00</td>
<td>DIRM Support (2/$60 per hr/80 hrs)</td>
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<td></td>
<td><strong>$143,680.00</strong></td>
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<tr>
<td>Total</td>
<td><strong>$470,880.00</strong></td>
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Cost Allocation Plan Considerations

- **Challenges:**
  - Reality Check: DHS anticipates another budget reduction around 2% in SFY 15-16
  - Develop a fair way to share costs across 100 Counties

- Reviewed day sheet data for allocation of TEC costs

- **Data considered:**
  - 2014 County Tier
  - Sum of all day sheet minutes and count of all day sheet entries
  - Sum of all minutes not coded as General Administration (990-G) and count of all day sheet entries other than GA
  - An unduplicated count of Workers (ID’s) that coded time to day sheets and an unduplicated count of SIS Client IDs
Cost Allocation Plan

Formula:

- **33.33%** Base Cost (equal for all counties)
- **33.33%** of County % of “No GA” Minutes (Non General Administration minutes)
- **33.33%** of County % of statewide “UDC Workers”
<table>
<thead>
<tr>
<th>County</th>
<th>2014 Tier</th>
<th>All Minutes</th>
<th>All Entries</th>
<th>No GA Minutes</th>
<th>No GA Entries</th>
<th>SIS IDs</th>
<th>UDC Workers</th>
<th>Assessment Phase Costs</th>
<th>Development Phase Costs</th>
<th>Total Cost</th>
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<tr>
<td></td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td>Base Cost (1/3)</td>
<td>Input Volume 1 (Mins) (1/3)</td>
<td>Input Volume 2 (Workers) (1/3)</td>
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<td>Bxxxxxx</td>
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What’s coming next?

Letter of Intent (via Dear County Director Letter)

- Individualized county break-out of estimated cost to be paid by county (Phase I Assessment and Phase II Development)
- The state will specify the estimated amount of funds that the county will pay for Phase I Assessment via electronic fund transfer (EFT) in SFY 14-15
- Letter will need to be signed and returned
- At the conclusion of Phase I, DSS will reconcile difference between estimate & actual costs with counties
- DSS planning to set up a Special Fund account to hold / safeguard these dollars
What’s coming next?

- Need to address full backup of system files to all licensed counties
- Counties will be able to charge expenses for reimbursement
- Annual maintenance contract with MAXIMUS will be extended for the period of January 1, 2015 - December 31, 2015
- **Project Manager:** Sreenadha Vaka, IT Manager
  Financial Applications Management Unit, Division of Information Resource Management
4/8/15 Update – County Reimbursement

- **Assessment Team:**
  - Lewis Goolsby & Patrick Foley

- **Purchase Agreement** *(Signatures from MAXIMUS)*

- **DHHS Chief Information Office** *(formerly known as DIRM)* requested:
  - Data Dictionary for TEC and QUIC
  - Updated Manual for Source Code
  - Help Desk Call

- **Parallel Source Code Testing / Mapping**
  - Counties recommended as test sites by LBL’s / Need to confirm with Counties