

Recent Monitoring Findings

- ▶ Health Choice and IV-E Penetration Rates are not entered for all applicable SIS Codes.
- ▶ Purchased services are being reported under the incorrect SIS/APP code on the Part IV.
- ▶ Purchased services are being reported on the Part II when the SIS manual requires them to be reported on the Part IV.
- ▶ Incorrectly claiming expenditures for temporary employees. The fiscal manual outlines several methods, you may choose the method that best meets the needs of your agency.
- ▶ Janitorial staff claimed on Part I and should be on Part II as this is considered cost of space.
- ▶ Incorrectly reporting ADP expenditures as 310 and claiming ADP expenditures without an approved plan – refer to your LBL and the fiscal manual.