



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF AGING AND ADULT SERVICES

ROY COOPER
GOVERNOR

MANDY COHEN, MD, MPH
SECRETARY

SUZANNE P. MERRILL, MSW
DIRECTOR

August 15, 2017

DEAR COUNTY DIRECTOR OF SOCIAL SERVICES

**ATTENTION: Directors
Income Maintenance Program Administrators
Medicaid and Special Assistance Supervisors**

SUBJECT: SPECIAL ASSISTANCE POLICY TRAINING

The Division of Aging and Adult Services (DAAS), Special Assistance (SA) Unit, has scheduled policy training on basic SA ACH and SA/IH eligibility requirements. This training will be helpful to all SA eligibility staff in processing SA cases in NC FAST while updating policy knowledge to ensure correct SA benefits are issued. There will be limited NC FAST functionality guidance related to SA and SA/IH.

There are 10 sessions scheduled across the state in September and October, 2017. Each county has been assigned a designated location and date to participate. There is no registration cost, however pre-registration is required. The sessions will begin at 9:00 a.m. and conclude by 1:00 p.m. Because of limited space, we are requesting that counties send a maximum of four (4) individuals.

Attached is information identifying the location each county is assigned. Please e-mail Monica Nealous at monica.nealous@dhhs.nc.gov with the name, e-mail address, and title for each participant (IMC, SA Supervisor, etc.) training date and verify the location they plan to attend.

DAAS appreciates your efforts to ensure that all staff are adequately trained. If you have any questions regarding this communication, contact DAAS staff through the SA listserv at specialassistance@dhhs.nc.gov.

Sincerely,

A handwritten signature in black ink that reads "Suzanne P. Merrill".

Suzanne P. Merrill
Director

SPM/SKC/pg

Attachment

AFS 03-2017

SPECIAL ASSISTANCE TRAINING DATES, SITES, AND COUNTY ASSIGNMENTS

<p><u>SEPTEMBER 13, 2017 (Wednesday) at:</u> JACKSON COUNTY DSS 15 Griffin St. Sylva, NC 28779</p>	<p><u>SEPTEMBER 14, 2017 (Thursday) at:</u> MCDOWELL TECH COLLEGE Universal Advanced Manufacturing Center 634 College Dr. Marion NC 28752</p>
<p>Buncombe Cherokee Clay Graham Haywood Henderson Jackson Macon Swain Transylvania</p>	<p>Avery Burke Caldwell Madison McDowell Mitchell Polk Rutherford Watauga Yancey</p>
<p><u>SEPTEMBER 20, 2017 (Wednesday) at:</u> STANLY COUNTY DSS 1000 North First St. Suite 2 Albemarle, NC 28001</p>	<p><u>SEPTEMBER 21, 2017 (Thursday) at:</u> CATAWBA COUNTY DSS 3030 11th Ave Dr. SE. Hickory, NC 28602</p>
<p>Anson Cabarrus Davidson Davie Forsyth Randolph Richardson Rowan Stanly Union</p>	<p>Alexander Alleghany Ashe Catawba Cleveland Gaston Iredell Lincoln Mecklenburg Wilkes</p>
<p><u>SEPTEMBER 25, 2017 (Monday) at:</u> HARNETT COUNTY DSS 311 Cornelius Harnett Blvd. Lillington, NC 27546</p>	<p><u>SEPTEMBER 26, 2017 (Tuesday) at:</u> GUILFORD COUNTY DSS 1203 Maple Street Greensboro, NC 27405</p>
<p>Chatham Franklin Harnett Johnston Lee Montgomery Moore Orange Scotland Wake</p>	<p>Alamance Caswell Durham Granville Guilford Person Rockingham Stokes Surry Yadkin</p>

SPECIAL ASSISTANCE TRAINING DATES, SITES, AND COUNTY ASSIGNMENTS

<p><u>OCTOBER 4, 2017 (Wednesday) at:</u> PASQUOTANK COUNTY DSS 709 Roanoke Avenue Elizabeth City, NC 27909</p>	<p><u>OCTOBER 5, 2017 (Thursday) at:</u> CRAVEN COUNTY DSS 2818 Neuse Blvd. New Bern, NC 28561</p>
<p>Camden Chowan Currituck Dare Gates Hyde Pasquotank Perquimans Tyrrell Washington</p>	<p>Beaufort Carteret Craven Greene Jones Lenoir Onslow Pamlico Pitt Wayne</p>
<p><u>OCTOBER 11, 2017 (Wednesday) at:</u> EDGECOMBE COUNTY DSS 301 S. Fairview Rd. Rocky Mount, NC 27801</p>	<p><u>OCTOBER 12, 2017 (Thursday) at:</u> NC COOPERATIVE EXTENTION OFFICE 450 Smith Circle Elizabethtown, NC 28337</p>
<p>Bertie Edgecombe Halifax Hertford Martin Nash Northampton Vance Warren Wilson</p>	<p>Bladen Brunswick Columbus Cumberland Duplin Hoke New Hanover Pender Robeson Sampson</p>