

**North Carolina Department of Health and Human Services
Division of Aging and Adult Services**

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Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

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April 20, 2011

**DEAR COUNTY DIRECTOR OF SOCIAL SERVICES, LOCAL MANAGEMENT
ENTITY DIRECTOR, LOCAL HEALTH DEPARTMENT DIRECTOR AND COUNTY
DEPARTMENT ON AGING DIRECTOR**

**ATTENTION: ADULT SERVICES SUPERVISORS AND PROGRAM MANAGERS
MEDICAID PROGRAM ADMINISTRATORS AND SUPERVISORS**

SUBJECT: UPCOMING ADULT SERVICES VIDEO CONFERENCE TRAININGS

We are pleased to announce that the following adult services trainings will be available through video conference events during the months of May and June:

- **May 17, 2011** – At-Risk Case Management Training (Video Conference)
- **May 18, 2011** – State/County Special Assistance In/Home Case Management Training (Video Conference)
- **May 24, 2011** – Adult Care Home Case Management Training (Video Conference)
- **May 25, 2011** – Adult Protective Services: Assessing An Adult's Capacity to Consent (Video Conference)
- **June 15, 2011** – Guardianship II: Planning Services with Wards and Their Families (Video Conference)
- **June 16, 2011** – State/County Special Assistance Training (Video Conference)

These trainings will also continue to be offered in face-to-face, classroom format throughout the year. We request that each agency assess the training needs of its staff to determine whether the video conference or face-to-face, classroom format is most appropriate.

Detailed information concerning each video conference training, including content, objectives and intended audience, can be found at <http://ncdhhs.gov/aging/adultsvcs/TrainingCalendar.pdf> and at <http://www.ncswLearn.org>.

Location: 693 Palmer Drive, Raleigh, NC 27603 • State Courier No. 56-20-02
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All video conference trainings are four hours long, lasting from 9:00 AM to 1:00 PM, and will be offered at the following seven video conference sites across the state:

Western Carolina University

Cordelia Camp Outreach Center, Room 133-B
Cullowhee

Elizabeth City State University

Information Technology Center, Tele-classroom 128
Elizabeth City

Stanly Community College

Snyder Building, Room 226
Albemarle

Fayetteville Technical Community College

Health Technologies Center, Room 142
Fayetteville

Wilkes Community College

Lowe's Hall, Room 1712
Wilkesboro

UNC-Wilmington

Education Building, Room 266
Wilmington

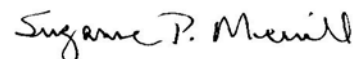
Information Technology Services

3900 Wake Forest Road
Raleigh

Individuals wishing to participate in any of the video conference trainings must pre-register online at <http://www.ncswLearn.org> for the specific location they wish to attend. There is no registration fee. Since space is limited at each of the video conference sites, registration information should be completed at least two weeks in advance of each training event individuals wish to attend. A confirmation letter will be sent to those who register.

If you have questions about the registration process, please contact Monica Nealous at (919) 733-3818 or Monica.Nealous@dhhs.nc.gov. Questions or requests for additional information regarding the content of a specific training should be directed to the contact person listed in the training information at <http://ncdhhs.gov/aging/adultsvcs/TrainingCalendar.pdf>.

Sincerely,



Suzanne P. Merrill, Chief
Adult Services Section

SPM:ksw

AFS-03-2011