



North Carolina Department of Health and Human Services

Division of Aging and Adult Services

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Beverly Eaves Perdue, Governor
Albert A. Delia, Acting Secretary

Dennis W. Streets, Director
919-855-3400

May 8, 2012

Dear County Director of Social Services
Dear Local Management Entity Director

Attention: Adult Services Supervisors
Adult Care Home Administrators
Family Care Home Administrators

Subject: Adult Care Home Resident Discharge Team Webinar

The Adult Care Home Resident Discharge Team webinar is now available. This webinar is intended to instruct the staff of county departments of social services (DSS), Local Management Entities (LME), and adult care home/family care homes in meeting the requirements of House Bill 677 which requires every county to establish a Adult Care Home Resident Discharge Team (ACHRDT) if the county has an adult care home licensed under Chapter 131D of the General Statutes.

The [Adult Care Home Resident Discharge Team Procedure Manual](#) was developed in conjunction with the Division of Mental Health, Developmental Disabilities and Substance Abuse Services (MH/DD/SAS) to provide guidance as to the function and responsibilities of the Adult Care Home Resident Discharge Team.

The webinar has a 100 slot capacity per session. There are six sessions scheduled. Sessions will be divided into regions with 20 counties participating at one time. **All County DSSs, LMEs and Adult Care Home/Family Care Home staff within that 20 county region are invited to participate.** County DSSs/LMEs/ACH/FCH are asked to have no more than two slots occupied per session. Agencies are strongly encouraged to have multiple staff view the presentation on a single computer or project the webinar on a screen. The sixth session will be for those who were not able to attend the first five sessions due to scheduling or because a previous session was full. The ACHRDT webinar will be recorded and archived for future use.

If you wish to participate, you must email (charles.williams@dhhs.nc.gov) **your name, agency and email address.** Once this information has been received, the link to the ACHRDT webinar will be emailed to the participant. Please do not forward this link to others. If the webinar that you are attempting to access is full, you will be directed to the sixth session.

Session 1 May 15, 2012, 10:00am to 12:00pm

Alexander, Bertie, Buncombe, Burke, Catawba, Cleveland, Cumberland, Davie, Forsyth, Guilford, Iredell, Johnston, McDowell, Mecklenburg, Richmond, Robeson, Washington, Wayne, Yakin, Henderson

Session 2 May 16, 2012, 10:00am to 12:00pm

Alamance, Alleghany, Anson, Ashe, Avery, Beaufort, Bladen, Brunswick, Cabarrus, Caldwell, Camden, Carteret, Caswell, Chatham, Cherokee, Chowan, Clay, Columbus, Craven, Currituck

Session 3 May 17, 2012, 10:00am to 12:00pm

Dare, Davidson, Duplin, Durham, Edgecombe, Franklin, Gaston, Gates, Graham, Granville, Greene, Halifax, Harnett, Haywood, Herford, Hoke, Hyde, Jackson, Jones, Lee

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Session 4 May 22, 2012, 10:00am to 12:00pm

Lenoir, Lincoln, Macon, Madison, Martin, Mitchell, Montgomery, Moore, Nash, New Hanover, Northampton, Onslow, Orange, Pamlico, Pasquotank, Pender, Perquimans, Person, Pitt, Polk,

Session 5 May 23, 2012, 10:00am to 12:00pm

Randolph, Rockingham, Rowan, Rutherford, Sampson, Scotland, Stanley, Stokes, Surry, Swain, Transylvania, Tyrell, Union, Vance, Wake, Warren, Watauga, Wilkes, Wilson, Yancey

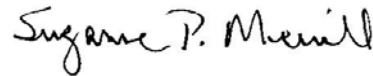
Session 6 May 24, 2012, 10:00am to 12:00pm

Overflow, scheduled conflicts, rescheduled sessions

Please copy and review House Bill 677; <http://www.ncga.state.nc.us/Sessions/2011/Bills/House/PDF/H677v7.pdf> prior to attending the ACHRDT webinar.

Questions regarding the Adult Care Home Discharge Team webinar can be directed to Charles Williams, Division of Aging and Adult Services at (919) 855-3465 or by email at charles.williams@dhhs.nc.gov

Sincerely,



Suzanne P. Merrill, Chief
Adult Services Section

SPM:caw

AFS-07-2012