**NC – ARPA Lead-Based Paint and Asbestos Reimbursement Documents Checklist**

**Required Documents:**
1. ARPA Reimbursement Request Form ☐
2. Current NC Substitute W-9 ☐
3. UEI Number Documentation (from SAM.gov) ☐
4. Provide Appropriate Documents Listed Below to Justify Reimbursement:

### Asbestos Inspection
- [ ] Provided by Clean Classroom for Carolina Kids

*If not provided by the Clean Classroom for Carolina Kids program, the following documents are required:*
- [ ] Scope of Work/Proposal
- [ ] Signed Contract
- [ ] Asbestos Inspection Report
- [ ] Lab Results & NVLAP
- [ ] Invoice(s) from Vendor
- [ ] Proof of Payment(s): No Check or Credit Card #s

### Lead-Based Paint Inspection
- [ ] Provided by Clean Classroom for Carolina Kids

*If not provided by the Clean Classroom for Carolina Kids program, the following documents are required:*
- [ ] Scope of Work/Proposal
- [ ] Signed Contract
- [ ] LBP Inspection/Risk Assessment/ XRF readings
- [ ] Lab Results & ELLAP/NLLAP
- [ ] Invoice(s) from Vendor
- [ ] Proof of Payment(s): No Check or Credit Card #s

### Asbestos Abatement/Remediation
- [ ] Scope of Work/Proposal
- [ ] ARPA Notification
- [ ] Asbestos Hazard Form(s)
- [ ] Waste Shipment Records

### Lead-Based Paint Abatement/Remediation
- [ ] Scope of Work/Proposal
- [ ] ARPA Notification
- [ ] Lead Hazard Form(s)
- [ ] Disposal Ticket(s)

### Replacement Materials
- [ ] Scope of Work/Proposal
- [ ] Signed Contract
- [ ] Change Order, if applicable
- [ ] Invoice(s) from Vendor
- [ ] Proof of Payment(s): No Check or Credit Card #s

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ARPA (American Rescue Plan Act)-Fund Reimbursement Required Documents Checklist  
NC Department of Health and Human Services, Division of Public Health, Health Hazards Control Unit (3/2023)