



FEI Systems



Connecting Every Dimension of
Health and Human Services

WITS User Interface Updates

Customer(s):

All WITS Customers

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Table of Contents

1	Introduction.....	1
1.1	Purpose.....	1
1.2	Timeline.....	1
1.3	Terminology.....	2
2	Summary of Key Changes	3
2.1	Accessibility Updates.....	4
3	User Interface	5
3.1	Navigation.....	5
3.1.1	Global Header	6
3.1.2	Client Header.....	7
3.1.3	Left Navigation Menu	8
3.1.4	Main Content/Results Area	15
3.1.5	Function Links.....	15
3.2	Types of Screens	16
3.2.1	Login Screens	16
3.2.2	Home Page.....	19
3.2.3	Search Screen.....	21
3.2.4	List Screen.....	23
3.2.5	Profile Screen.....	27
3.3	Alerts/Notifications.....	32
3.4	Buttons.....	33
3.4.1	Save, Save and Finish.....	33
3.4.2	Back and Next	34
3.4.3	Text Link.....	36
3.5	Fields.....	37
3.5.1	Text Inputs	37
3.5.2	Required Fields	37
3.5.3	Field Types.....	38

1 Introduction

At the forefront of developing innovative health and human services technologies, FEI Systems continues to enhance our applications with modern technology and development standards. For our next phase of WITS development, we enlisted help from our User Experience (UX) team of experts to improve the WITS application. FEI is pleased to present our refreshed WITS user interface (UI), which represents our latest milestone in WITS development. The refreshed UI features a modern design with updated visuals, revised color palette, and modern icons that optimize screen real estate and improves accessibility throughout the application. This cleaner look gives WITS an updated look and feel, and more consistency throughout WITS. In addition, this UI update will give users an improved user experience for the WITS application.

1.1 Purpose

This document provides an overview of updates included in the refreshed user interface of WITS.

1.2 Timeline

The updated UI will be available **by the end of 2020**.

Both prime and enhanced architecture (EA) WITS screens will be included in the release. This document covers the Prime screens, and documentation for EA will follow.

Recommendation: Between the end of 2020 and when customers receive the release in 2021, we recommend customers use this time to acclimate their users to the updated UI and revise training documentation as needed.

1.3 Terminology

The table below includes terminology and acronyms used in this document.

Table 1-1: Terminology

Term	Description
User Interface (UI)	User Interface. Refers to what the user sees.
WITS Prime	These are WITS screens built on Legacy Enterprise Architecture Framework.
Legacy UI	WITS Prime screens are now referred to as the Legacy user interface.
EA (Enhanced Architecture)	WITS Screens built on new Enhanced Architecture

2 Summary of Key Changes

Navigation

- Left navigation menu uses icons to identify modules; the order that menu items are displayed remains the same
- Left menu is navigable using keyboard arrows

Home Page

- New Date and Hello section

Search Screen

- The “Go” button has been replaced with “Search”
- Search fields are no longer compacted on screen
- An “Advanced Search” button is available on the Client Search screen, which displays all available search fields

List Screen

- Table sorting represented by arrows
- “Add” (+) icon added to section header buttons
- On List screens, the Actions column is now located on the right side
- Actions icon is now a vertical ellipsis, not the pencil icon
- On action rollover, action links are vertically stacked

Profile Screen

- Placement of buttons is now located on the left side
- Updated fields and buttons (see sections 3.5 and 3.6 for more information)
- Ability to add client photo

Buttons

- Colors have been updated to blue theme
- Cancel button placement
- Finish is now “Save and Finish”
- Back and Next buttons updated with text.

Fields

- Label placement for each field is now located above the field
- Required for Completion and Required for Save indicators have changed to the left side
- Yes/No fields now represented as Radio Buttons

Select Option (drop-down)

- Requirements are in a bar on the left side of the field

Radio Buttons

- Yes/No fields are now represented by radio buttons
- Requirements are in a bar on the left side of the field
- To clear the field, select the option again

Multi-Select List Box/Transfer Box

- Requirements are in a bar on the left side of the field
- Updated look of mover buttons

Time Input

- Requirements are on the left side of the field

2.1 Notes about the UI Change:

1. Most importantly, actions on the right improve accessibility. Like people, a screen reader will read from left to right. By announcing the actions first (on the left) the user won't know what the actions pertain to since it will read that data after. Therefore, it works best for the user to read the data in the row and then choose which action they wish to perform.
2. Actions on the right is the standard pattern found in systems throughout the web and within FEI's products. FEI is developing a design system that would be consistent amongst all FEI products. The goal is to design all FEI products with a similar user interface, so that when integration occurs between these products, the user has a consistent experience.
3. By moving the actions on the right and when hovered, the action links box no longer covers the most important data that is seen in the front of each row.
4. FEI changed the icon to an ellipsis versus a pencil because the pencil means edit, whereas an ellipsis is a more standard way to indicate that there is "more".
5. This UI will work in all modern browsers. FEI is primarily testing in edge and chrome, If users come across issues in other browsers (including Firefox and Safari) they can report it to support, and support will address issues based on severity. FEI is phasing out support of Internet Explorer by Jun 30th, 2021 because Microsoft is ending support for the browser.

2.2 Accessibility Updates

- Date pickers are focusable and keyboard accessible when using the keyboard to navigate through the calendar.
- Left menu is navigable with arrows on the keyboard (left-right, up-down).

3 User Interface

3.1 Navigation

Key Change(s):

- Left navigation menu uses icons to identify modules; the order that menu items are displayed remains the same
- Left menu is navigable using keyboard arrows

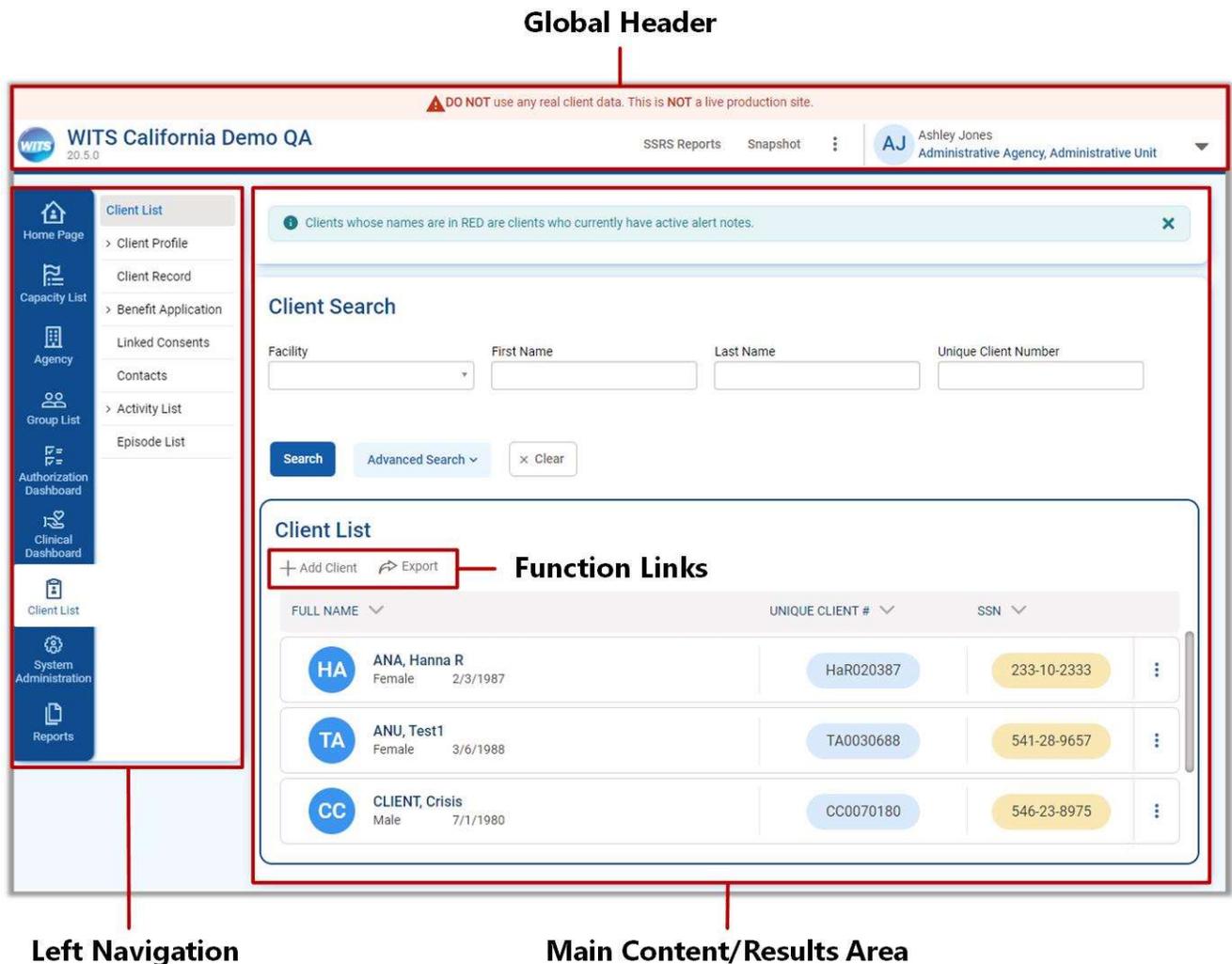


Figure 3-1: WITS User Interface Diagram

3.1.1 Global Header

This area contains information that helps the user know their current context in the system, which includes:

- **Staff Member:** Displays the name of the staff member currently logged into the system.
- **Agency/Facility Location:** Displays the Agency name and Facility name currently selected.

The Global Header also includes additional information and functionality, as shown in Figure 3-2: Global Header Features.

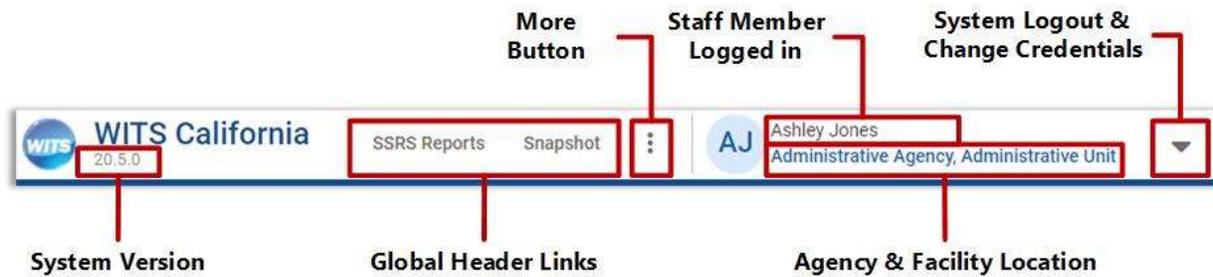


Figure 3-2: Global Header Features

When clicking the ellipsis, the list will expand with additional options.

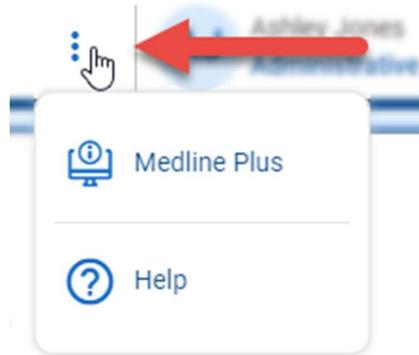


Figure 3-3: More Button in Header

When selecting the up arrow, the list will appear to let users change credentials or to log out of WITS.

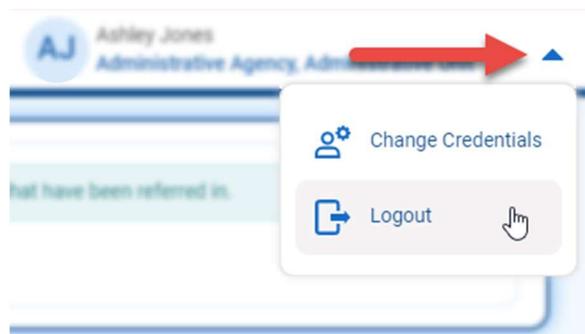


Figure 3-4: System Log out and change credentials

3.1.2 Client Header

If you are working with a client and have the client's "file" open in the system, this is referred to as, "being in the context of a client." Your top navigation will then display client context information. This information includes the Client Name, Client Photo, Unique Client Number (UCN), and Case Number if you are within the client's activity list.

- **Client Photo:** Photo from Client Profile, if one is uploaded. If not, will display the client's initials.
- **Client Name:** First and last name of client from the Client Profile.
- **Unique Client Number:** WITS generated Unique Client Number and Case Number.
- **Demographics:** Displays the client's date of birth, age, and gender.
- **Preferred Method of Contact:** The listed preferred method of contact on the Client Profile page.
- **Close Button:** When this button is clicked, the system returns to the Client Search screen, just like the current functionality.

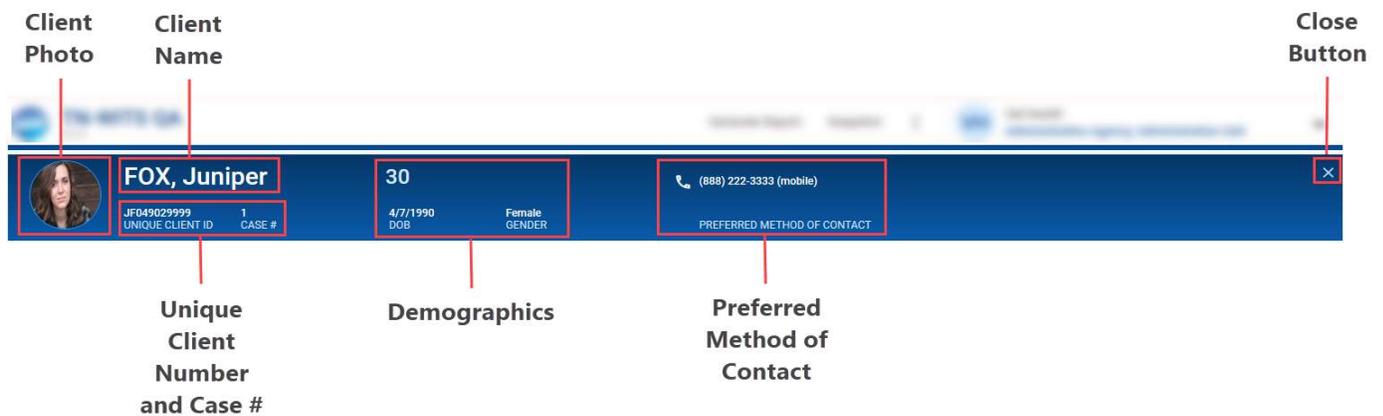


Figure 3-5: Client Context Diagram

On page scroll, the larger ribbon collapses to this smaller ribbon. Scroll back to the top of the screen to see the full header.



3.1.3 Left Navigation Menu

WITS has been designed to follow common behavioral health service workflows. As a result, when using the left navigation (menu), you will note that most of the modules and screens have been logically organized in a manner that makes sense to many Clinical Staff, Case Managers, and Administrators. The left navigation menu now displays icons for each module.

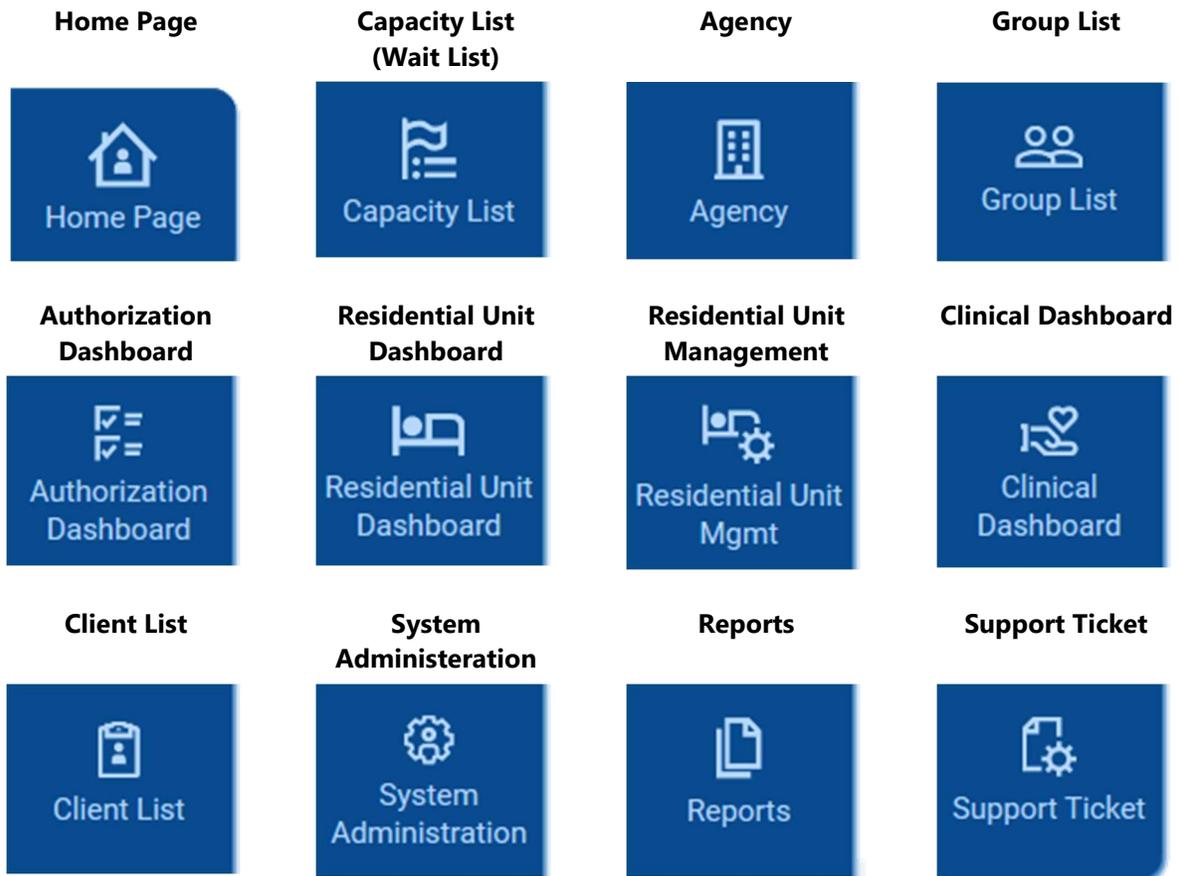


Figure 3-6: Left side navigation icons

- **Hover:** When a menu item is hovered over, the cursor will change to a hand, and the background color changes from dark blue, to a lighter blue.

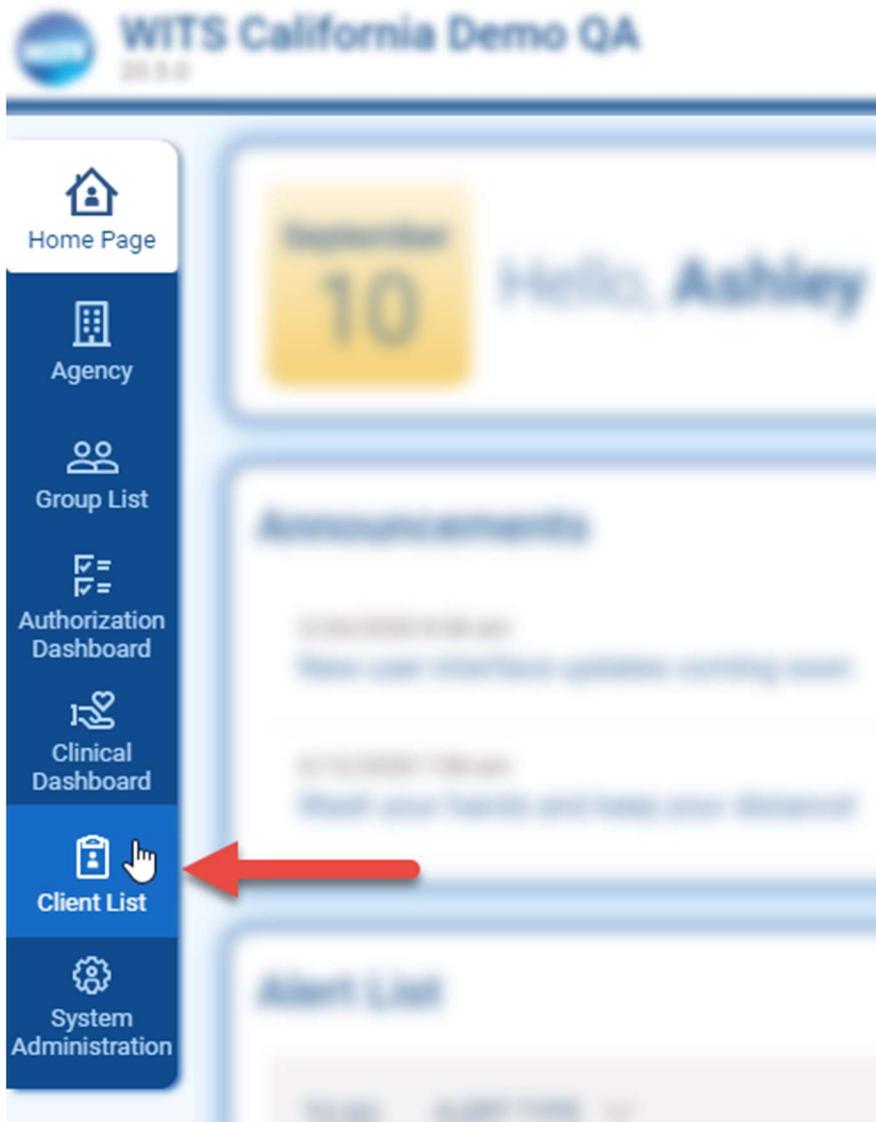


Figure 3-7: Hover Over Left Navigation Menu

- Select:** Clicking the desired menu item will change the background color to white, and in most cases, the left menu will expand to display additional menu options available for that module.

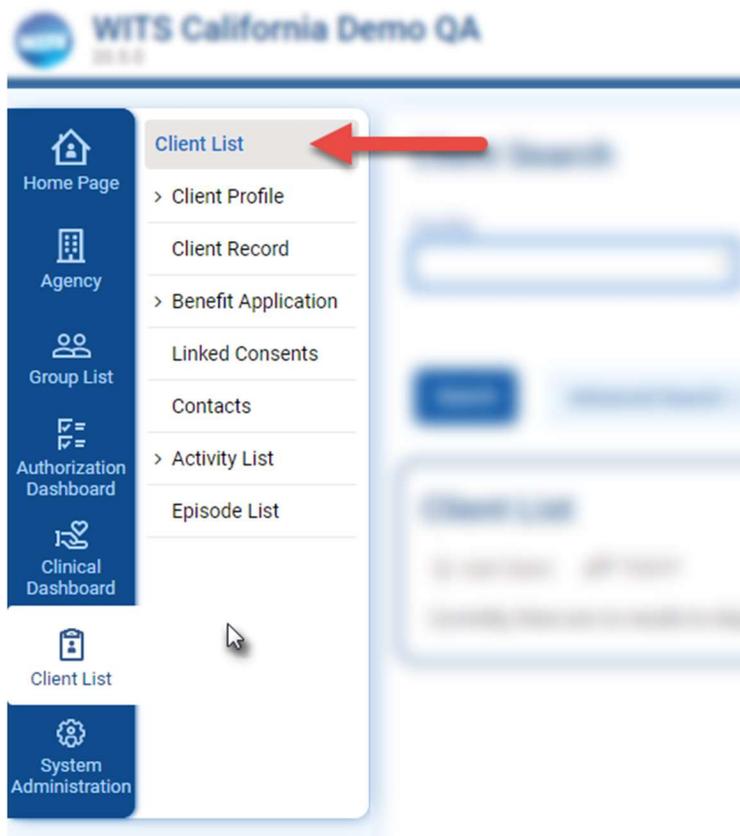


Figure 3-8: Left Navigation Bar with Expanded Menu

- Collapse Submenu:** To hide the submenu, click the icon on the left navigation menu for the current module. This will free up additional space on screen.

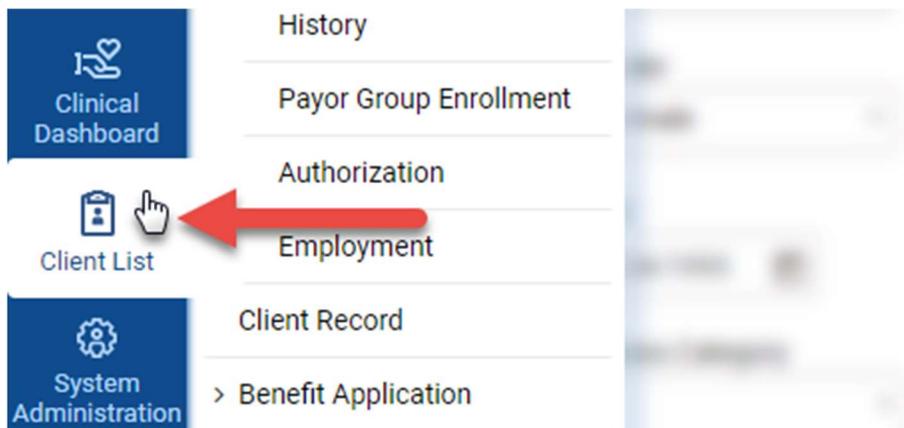


Figure 3-9: Click Left Menu Icon to Close Submenu

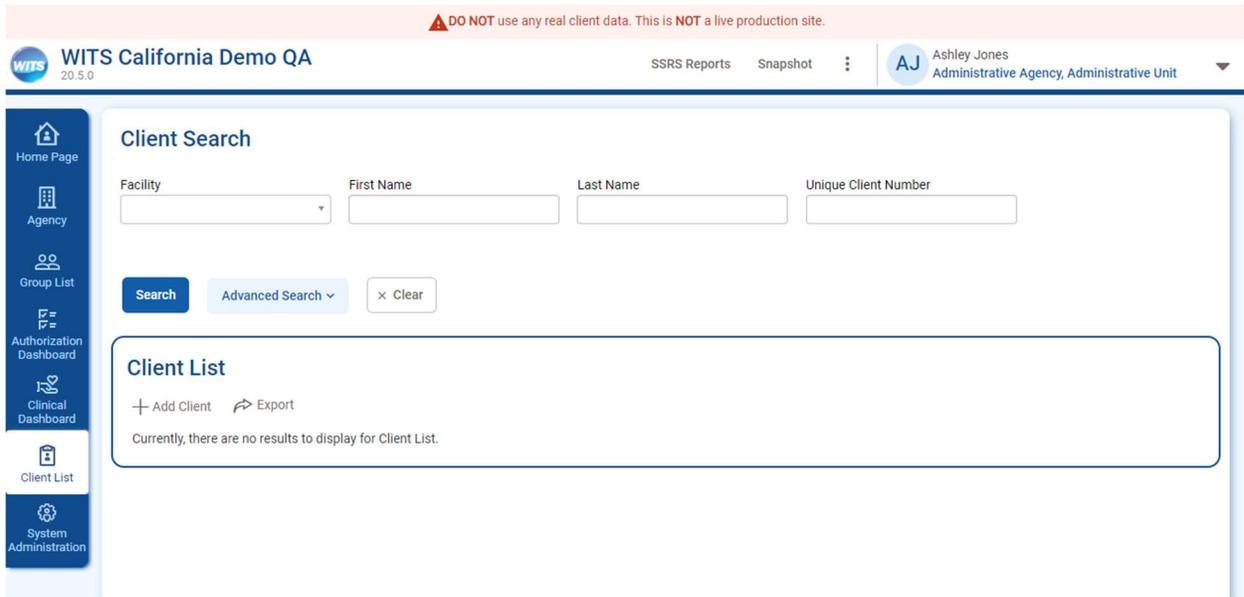


Figure 3-10: Screen with Left Menu Collapsed

- **Submenu:** When the left navigation bar is expanded to show the submenu, the selected submenu location is shown with a gray background and blue text. If a submenu item includes (>) before the name, that section can be expanded to display additional menu items.

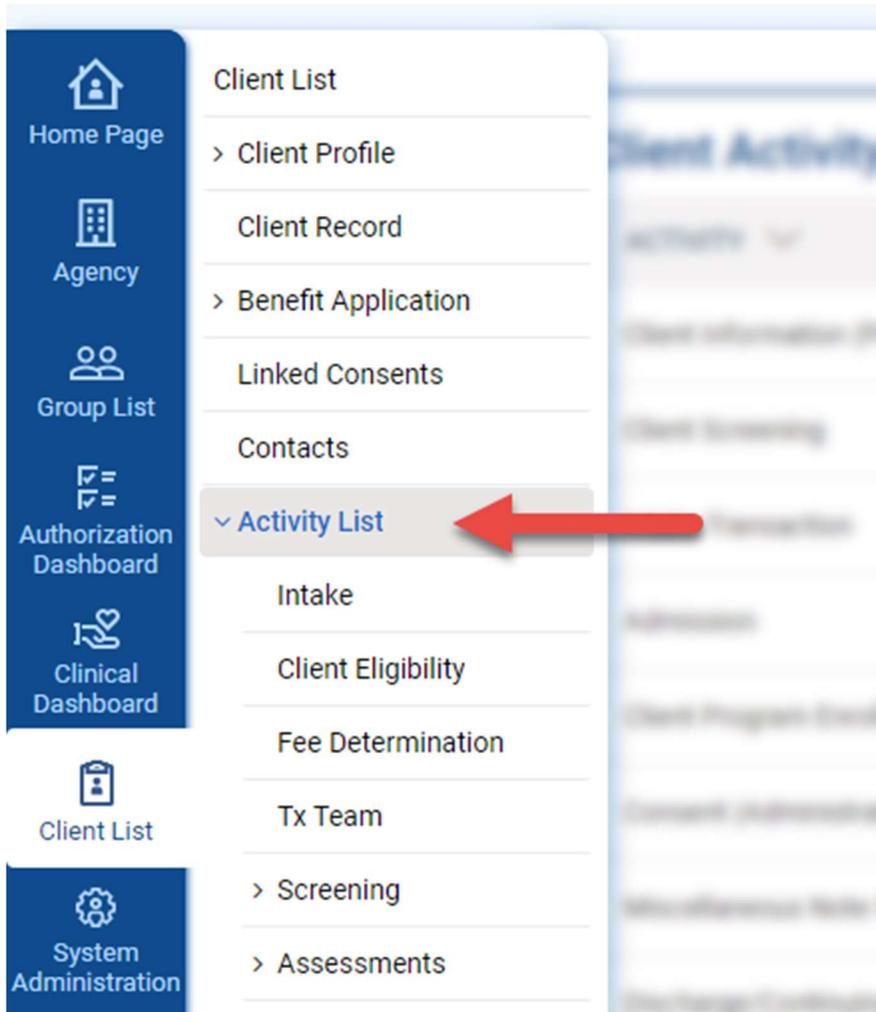


Figure 3-11: Submenu Sections

- **Submenu Display:** When users are working elsewhere on screen, the submenu names may be cropped to save space on screen. When users mouse over the submenu, the submenu will expand to show the full names of submenu items.

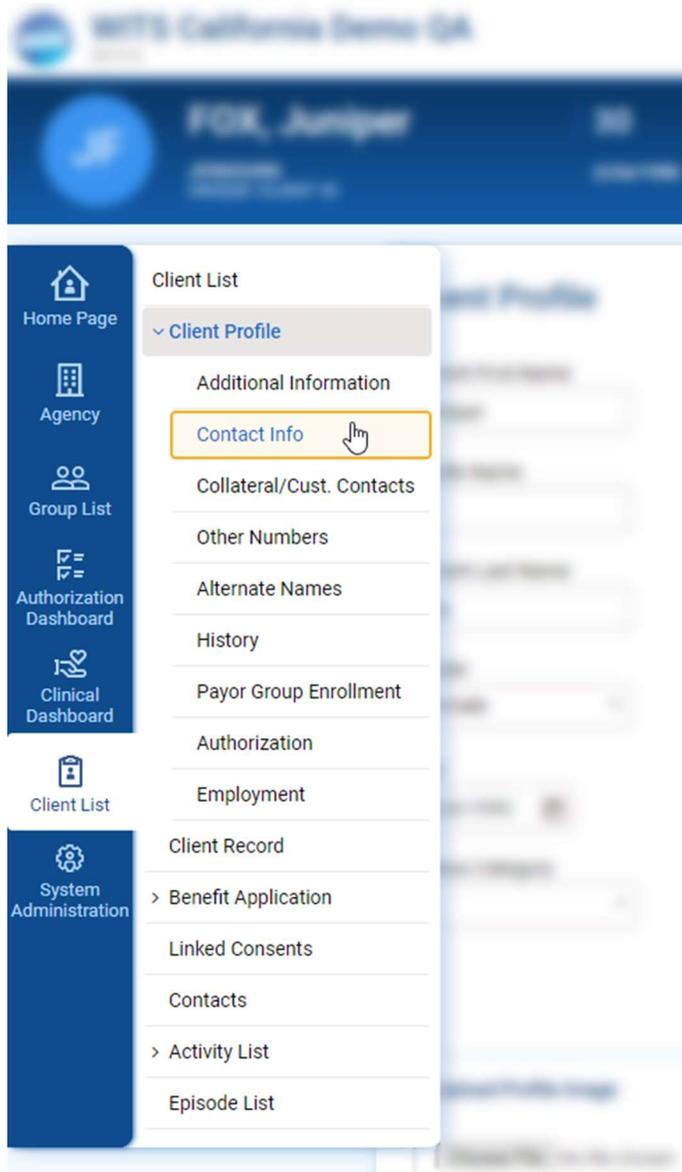


Figure 3-12: Hover over sub menu to expand

3.1.3.1 Navigating Through Screens

Screens with multiple sections will include **Back** and **Next** buttons. At the beginning of each section, the Next button will be active, and the Back button will be inactive. Both Back and Next buttons will be active if there are screens before and after the current screen. At the end of section, the Back button will be active and the Next button will be inactive.

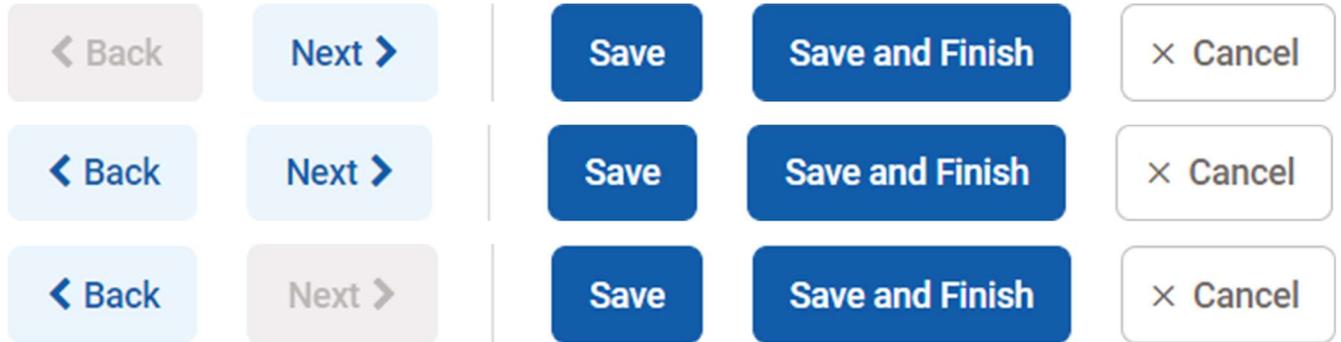


Figure 3-13: Back and Next buttons

Users can also navigate through screens with multiple sections by clicking on the sub menu of on the left side navigation.

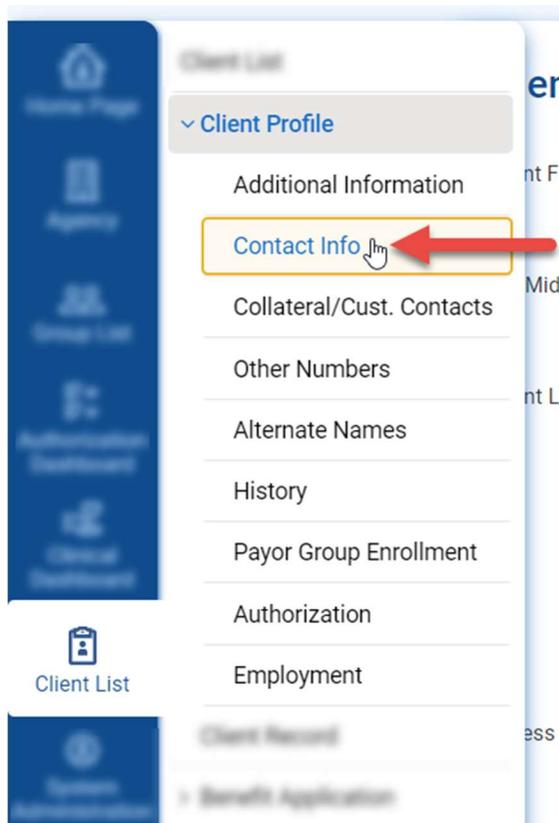


Figure 3-14: Left Side Navigation Sub Menu Navigation

3.1.4 Function Links

If the screen allows you to perform certain actions, such as **Add** or **Export**, the functions appear below the Section Header. A hand icon will also appear when your cursor floats over the action item, reminding you that you can click. Hovering over the link will turn the link blue.

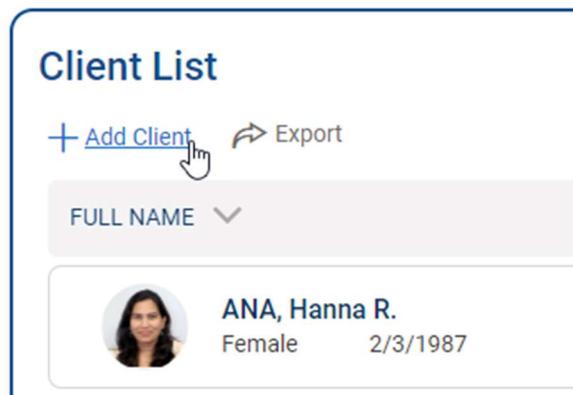


Figure 3-15: Function link for Add Client

3.2 Types of Screens

The main area of the screen will constantly change as you progress through your workflow. Typically, you will first see one of these screens:

- **Login Screen:** Log into the software from your browser.
- **Search Screen:** Use the search fields to help find information already entered in WITS.
- **List Screen:** Displays a list of information/records; search results are also displayed in a List Screen.
- **Profile Screen:** Use the fields to enter data then click the Save button.

3.2.1 Login Screens

The login screens are easily identifiable with the type of site labeled as well as different color scheme.

Login screens now display a welcoming background scene when users enter their credentials. We have also moved the instance logo out of the login box to make it more prominent, and move the login button within the bottom bar for easier user experience.

3.2.1.1 Production

The login screen for the Production environment will have a blue bar at the bottom of the login section.



Figure 3-16: Production login screen

3.2.1.2 Training

The login screen for the training environment will have a teal bar at the bottom of the login section.



Figure 3-17: Training login screen

3.2.1.3 UAT

The login screen for the UAT environment will have an orange bar at the bottom of the login section.



Figure 3-18: UAT login screen

3.2.1.4 QA

The login screen for the QA environment will have a purple bar at the bottom of the login section.

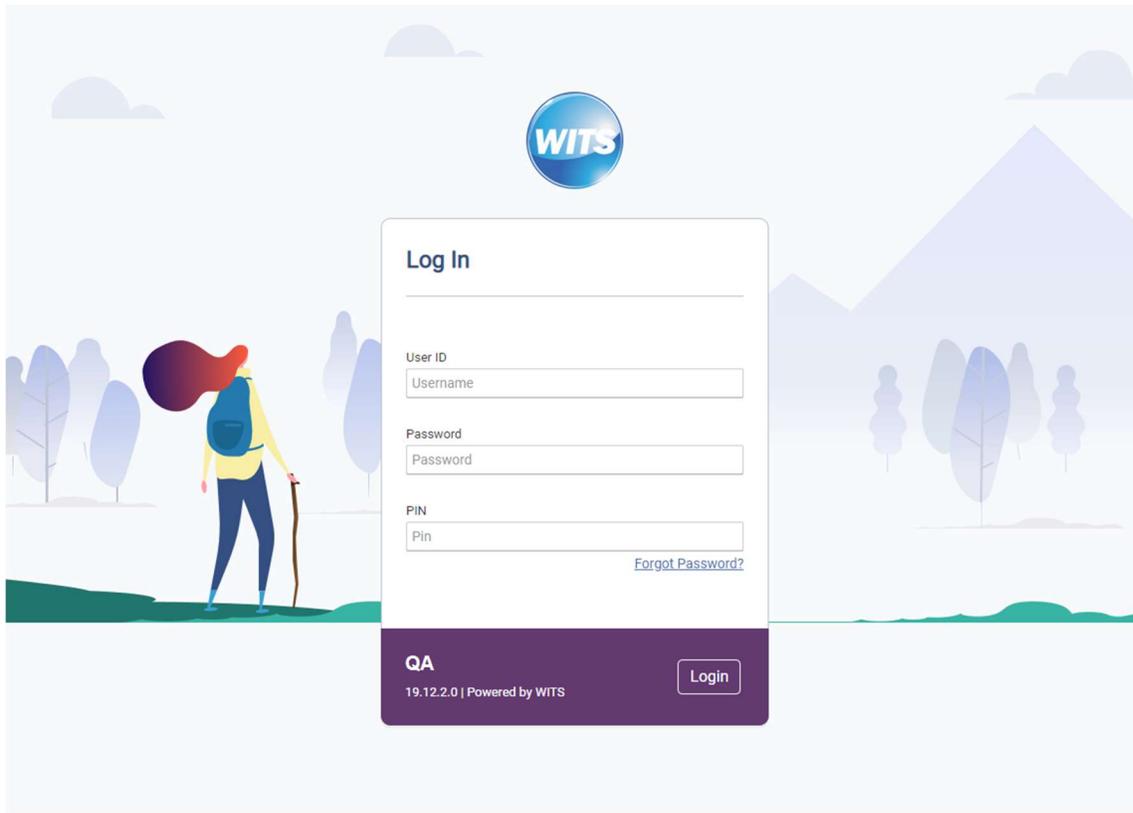


Figure 3-19: QA login screen

The WITS Warning screen will have the color bar for the environment below the warning.

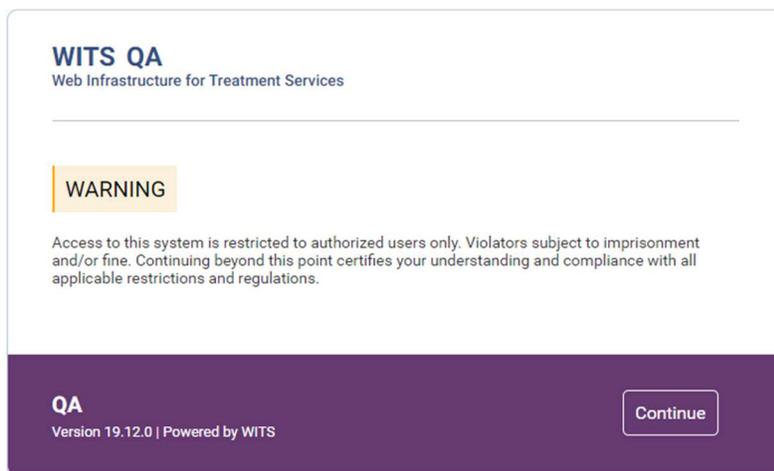


Figure 3-20: WITS Warning Screen

3.2.2 Home Page

The Homepage is the landing page when entering into WITS. Announcements, Alerts and Schedule are displayed for users to quickly see important information.

Key Change(s):

- New date and Hello section

Legacy UI

The screenshot displays the Standard WITS Legacy UI Home Page. At the top, the header includes the WITS logo, the text 'STANDARD WITS 18.30.0', the user's name 'Jones, Sarah A., CCS', and a 'Logout' button. Below the header is a navigation sidebar on the left with the following items: Home Page, Agency, Group List, Clinical Dashboard, Client List, and System Administration. The main content area features a notification banner stating 'There is currently 1 person that has been referred in.' Below this is the 'Home' section, which contains three main components: 'Announcements', 'Alert List', and 'Schedule'. The 'Announcements' section has a table with one entry: 'Welcome to PA WITS! This version of the PA WITS system is dedicated to the collection of TEDS data since September 2015. Policy bulletin, QSOA, and training resources can be found by clicking the PA WITS tab at www.ddap.pa.gov'. The 'Alert List' section has a table with one entry: 'Staff Recertification Due' for 'Jones, Sarah A., CCS' with a due date of '7/12/2017'. The 'Schedule' section has a table with two entries: 'Client: Kabiton, Hosta (Age: 17)' and 'Client: Vera, Aloe (Age: 19)', both with a status of 'Scheduled'.

Figure 3-21: Legacy UI Home Page

New Design:

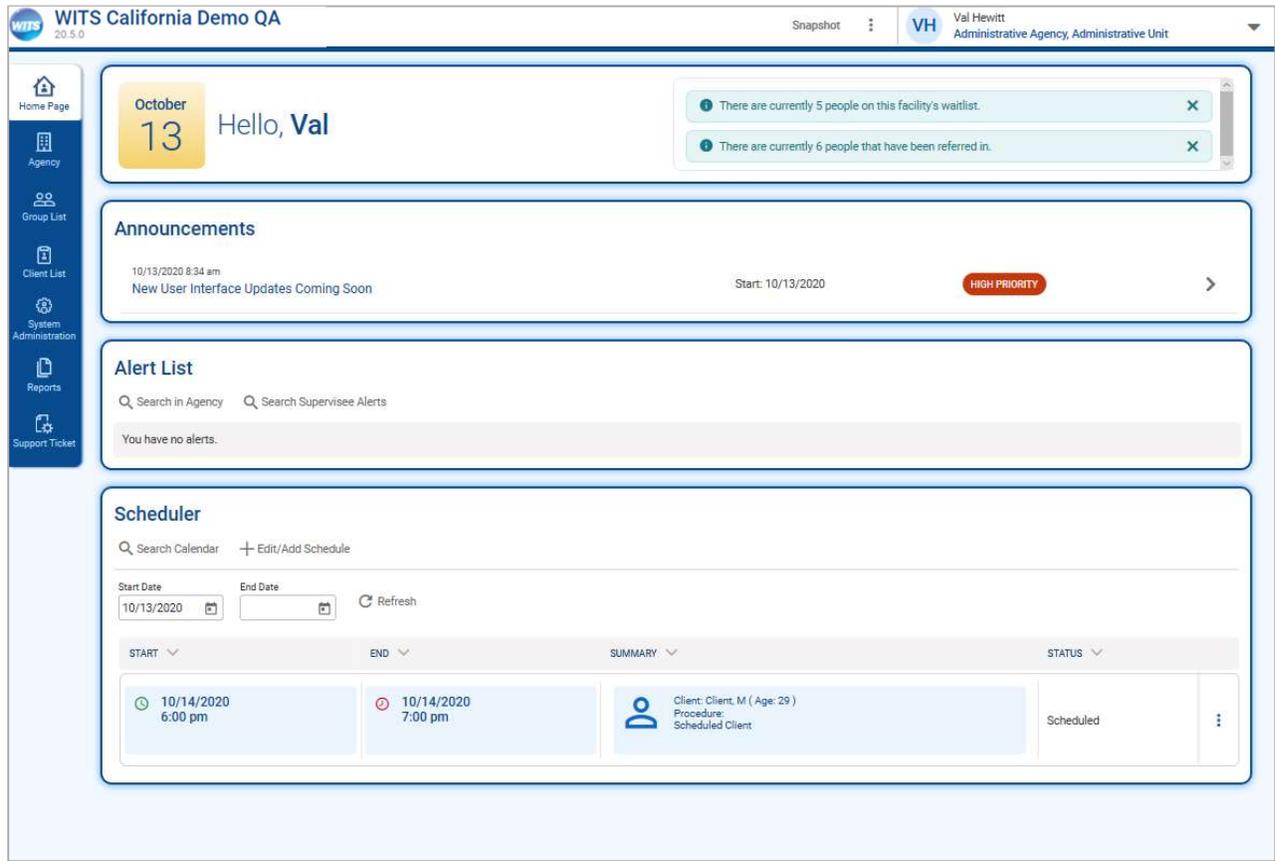


Figure 3-22: New Homepage UI

3.2.3 Search Screen

Key Change(s):

- Placement of buttons now on left side
- The “Go” button has been replaced with “Search”
- Search fields are no longer compacted on screen
- Field names are located above the field
- An “Advanced Search” button is available, which displays all available search fields on the client list

Figure 3-23: Client Search Screen

Advanced Search

On the client list search screen, users will notice search fields are no longer compacted on screen and fields are now displayed in four (4) columns instead of two (2). In addition, default search fields have been defined which are visible when the user access the screen. Customers can request FEI change the default search screens to other fields in your instance. An **Advanced Search** button is available to display all search fields.

Figure 3-24: Client Advanced Search Button

Client Search

Facility <input type="text"/>	First Name <input type="text"/>	Last Name <input type="text"/>	Unique Client Number <input type="text"/>
SSN <input type="text"/>	DOB <input type="text"/>	Client Id <input type="text"/>	Provider Client ID <input type="text"/>
Agency Administrative Agency	Primary Care Staff <input type="radio"/> Yes <input type="radio"/> No	Treatment Staff <input type="text"/>	Intake Staff <input type="text"/>
Case Status All Clients	Number Type <input type="text"/>	Other Number <input type="text"/>	Include Only Active Consents <input checked="" type="radio"/> Yes <input type="radio"/> No

Figure 3-25: Advanced Search

3.2.4 List Screen

List screens are located below Search screens, and can also be in other areas, such as the Activity List.

Key Change(s):

- Table sorting represented by arrows
- “Add” (+) icon added to section header buttons
- On List screens, the Actions column is now located on the right side
- Actions icon is now a vertical ellipsis, not the pencil icon
- On action rollover, action links are vertically stacked

3.2.4.1 Section Headers

For headers that are tables, an “add” (+) icon has been included to section header buttons that contain the word “Add”, “Start”, “Create”, or “New”. When scrolling through a list on screen, the list header will remain displayed at the top.

Legacy UI:

Client List (Export) Add Client					
Actions	Unique Client #	Full Name	DOB	SSN	Sex
	J693890LO763555	Khan, Amir	12/15/1994	785-41-2536	Female
	Q093257SO682554	Kohli, Viraat	6/15/1988	875-25-4123	Male

Figure 3-26: Client List Legacy UI

New UI:

For the client list, the first column is combining First, Last, DOB and Gender is same cell with the client name. ID fields have accent colored background. If a client picture is uploaded then it would display, otherwise it displays the initials of the client.

Figure 3-27L Client List New UI

3.2.4.2 Navigating with List Results

Key Change(s):

- On List screens, the Actions column is now located on the right side
- Actions icon is now a vertical ellipsis, not the pencil icon
- On action rollover, action links are vertically stacked

Legacy UI:

Client List (Export) Add Client					
Actions	Unique Client #	Full Name	DOB	SSN	Sex
	F140222OF220220	Fox, Juniper R	1/24/2002	333-11-2222	Female
<div style="background-color: #333; color: white; padding: 5px; display: flex; justify-content: space-around;"> Profile Activity List Linked Consents </div>					

To Navigate within the updated Client List screen, rows are highlighted when cursor moves over the row

Client List					
+ Add Client		Export			
FULL NAME ^		UNIQUE CLIENT # v	SSN v		
JF	FOX, Juniper Female 2/24/1990	JF0022490	000-12-3456		
TF	FAKE, Taylor Female 1/1/1990	TF0010190	123-86-4286		
JF	FAKE, Joon Female 1/1/1990	JF0010190	123-65-8249		
FF	FAKE, Faker Male 2/1/1982	FF0020182	635-21-7894		
CF	FAKE, Cal Unknown 11/1/1991	CF09110191	896-32-4516		

Figure 3-28: Highlighted Row when hovering on client row

To interact with an item displayed in a list, point to the actions icon to view a menu with available links. When pointing to an action, the cursor becomes a hand when you hover over the action text.

To select an action, click the name be taken to that screen.

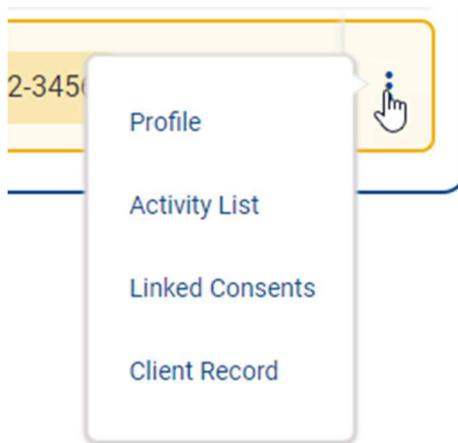


Figure 3-29: Hover Over Menu Icons in Client List

All expanded list icons have the menu icons on the right side of the screen.

Legacy UI:

Client Activity List				
Actions	Activity	Activity Date	Created Date	Status
	Client Information (Profile)	11/13/2018	12/19/2018	In Progress (Details)
	Intake Transaction	11/13/2018	12/19/2018	Completed
	Client Program Enrollment (New_Mat-Evidence)	11/15/2018	12/19/2018	Completed
	Encounter Summary	2/12/2019	12/4/2018	Completed

Figure 3-30: Legacy UI Client Activity List

New UI:

Client Activity List				
ACTIVITY	ACTIVITY DATE	CREATED DATE	STATUS	
Client Information (Profile)	3/3/2020	2/24/2020	In Progress (Details)	⋮
Client Screening	3/3/2020	3/3/2020	Completed	⋮
Intake Transaction	3/3/2020	3/3/2020	Completed	⋮
Admission	3/3/2020	3/3/2020	In Progress (Details)	⋮
Client Program Enrollment (SA Program)	3/3/2020	3/3/2020	Completed	⋮

Figure 3-31: Client Activity List New UI

To access the Client Activity Menu (formerly the pencil icon in the legacy UI) hover over the ellipsis icon.

The screenshot shows the 'Client Activity List' interface. On the left is a navigation sidebar with icons for Home Page, Agency, Group List, Authorization Dashboard, Clinical Dashboard, Client List, and System Administration. The main content area displays a table with the following data:

ACTIVITY	ACTIVITY DATE	CREATED DATE	STATUS	
Client Information (Profile)	3/3/2020	2/24/2020	In Progress (Details)	⋮
Client Screening	3/3/2020	3/3/2020	Completed	⋮
Intake Transaction	3/3/2020	3/3/2020	Completed	⋮ Review
Admission	3/3/2020	3/3/2020	In Progress (Details)	⋮
Client Program Enrollment (SA Program)	3/3/2020	3/3/2020	Completed	⋮
Consent (Administrative Agency)	3/3/2020	3/27/2020	Completed	⋮
Miscellaneous Note Summary	3/10/2020	3/10/2020	Not Applicable	⋮
Discharge/Continuing Care Planning	3/27/2020	3/27/2020	In Progress (Details)	⋮
Encounter Summary	6/1/2020	3/3/2020	Completed	⋮
Treatment Plan Summary	9/10/2020	9/10/2020	Pending (Details)	⋮
Diagnosis Summary	9/10/2020	3/3/2020	Not Applicable	⋮

Figure 3-32: hover Over Menu Icon Client Activity List

3.2.5 Profile Screen

The profile screens show basic information about the client, and information about encounters recorded.

Key Change(s):

- Placement of buttons is now located on the left side
- Administrative Actions highlighted and now on left side above buttons
- Field Labels on top of field
- Updated fields and buttons (see sections 3.5 and 3.6 for more information)
- Ability to add client photo
- Required fields have an orange bar on the left

3.2.5.1 Client Profile

Legacy UI:

New UI:

⚠ DO NOT use any real client data. This is NOT a live production site.

WITS California Demo QA 20.5.0 Generate Report SSRS Reports Snapshot

Ashley Jones
Administrative Agency, Administrative Unit

JF Fox, Juniper 30 145 River View Drive
Petal, MS 39465 (443) 718-5517 (cell)

JF0022490 UNIQUE CLIENT ID 2/24/1990 | Female PREFERRED METHOD OF CONTACT View Summary

Client List

- Client Profile
- Additional Inf...
- Contact Info
- Collateral/Cus...
- Other Numbers
- Alternate Nam...
- History
- Payor Group E...
- Authorization
- Employment
- Document Sto...
- Client Record
- Benefit Application
- Linked Consents
- Contacts
- Activity List
- Episode List

Client Profile

Current First Name <input type="text" value="Juniper"/>	State Client ID <input type="text" value="JF0022490"/>	State Client No <input type="text"/>
Middle Name <input type="text"/>	Provider Client ID <input type="text"/>	
Current Last Name <input type="text" value="Fox"/>	SSN <input type="text" value="000-12-3456"/>	
Gender <input type="text" value="Female"/>	Record Created By <input type="text" value="Jones, Ashley"/>	
DOB <input type="text" value="2/24/1990"/>	Created Date <input type="text" value="2/24/2020 12:17 PM"/>	
Access Category <input type="text"/>	Last Updated By <input type="text" value="Jones, Ashley"/>	
	Last Updated Date <input type="text" value="9/3/2020 4:50 AM"/>	

Upload Profile Image

No file chosen

Alternate Names

LAST NAME	FIRST NAME	MIDDLE NAME	
	Joon		⋮

Addresses

ADDRESS TYPE	ADDRESS	CONFIDENTIAL	CREATED	UPDATED	
Client Home	145 River View DrivePetal, MS 39465	No	3/5/2020	3/5/2020	⋮

Figure 3-33: WITS Client Profile Screen

3.2.5.2 Client Profile Photo

WITS now has the ability to store and show client profile photos. To add a client profile photo, on the Client Profile screen, In the Upload Profile Image section, click the Choose File button to open the file picker, and once the file is selected, click upload.

Upload Profile Image

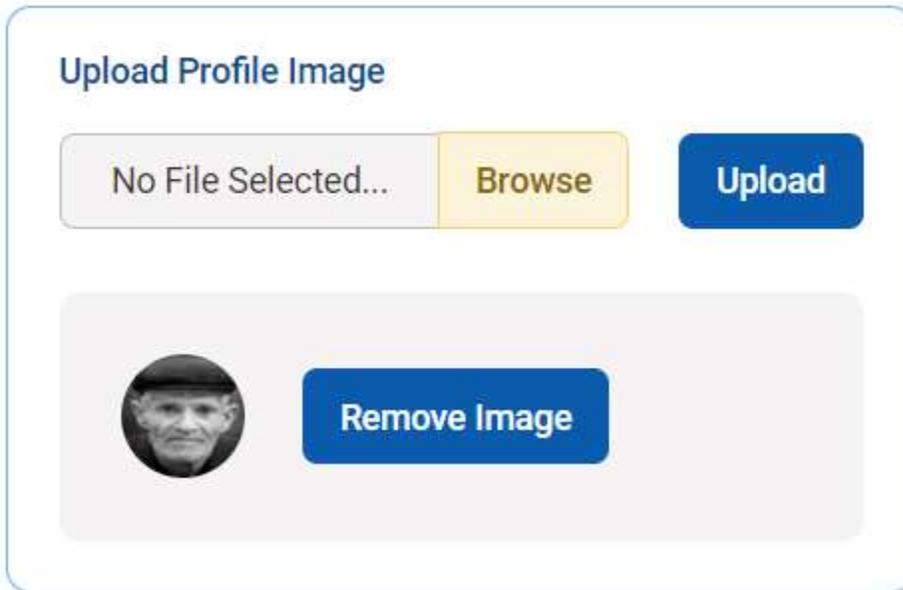
No file chosen

Once uploaded, the client profile will appear on the client profile page, in the client header, and the Client Search results list.



Figure 3-34 Client Photo in Header

The picture can be changed or deleted on the client profile. To delete the picture, click the Remove Image button. To upload a new picture, click the Browse button, select the picture from your desktop, and click the upload button.



3.2.5.3 Encounter Screen

The Encounter Screen is another type of a profile screen within WITS, and the new UI applies to all profile screens.

Legacy UI:

Encounter

Note Type

ENC ID Created Date

Program Name

Service Billable **No**

Service Location Start Date End Date

Start Time End Time

Duration # of Service Units/Sessions

Pregnant Emergency

Diagnoses for this Service

Primary

Secondary

Tertiary

Rendering Staff Hewitt, Val

Secondary Staff

Supervising Staff

Unsigned Notes

Sign Note

Allow Disclosure of Note **No**

Signed Notes

Administrative Actions

[Finalize Encounter](#)

Cancel **Save** **Finish**

New UI:

⚠ DO NOT use any real client data. This is NOT a live production site.

WITS California Demo QA

Generate Report Documents (0) Snapshot ⋮

DG Deeksha Garg
Administrative Agency, Administrative Unit

FOX, Juniper B.

JFB022490
UNIQUE CLIENT ID

30

2/24/1990
DOB

Female
GENDER

View Summary

- Home Page
- Capacity List
- Agency
- Group List
- Resident Unit Dashboard
- Dashboard
- Clinical Dashboard
- Client List
- System Administration
- Reports
- Support Ticket

Encounter

^ Hide Context Info

ENC ID	Created Date
2110	9/10/2020 5:35 AM

Note Type

Medication Administration Progress Note

Billable

Yes No

Program Name

Administrative Unit/SA Program : 3/3/2020 -

Service

H0001 - Alcohol And/Or Drug Assessment

Disallowance Reason

Start Date

6/1/2020

End Date

Duration

of Service Units / Sessions

1

Start Time

End Time

Contact Type

Face To Face

Service Location

Community Mental Health Center

Visit Type

AS-Assessment

Medi-Cal Billable:

Yes No

Emergency

Yes No

Pregnant / Postpartum

Yes No

Was an interpreter used?

No Interpreter Needed

In what language was the service provided?

English

National Drug Code

111111111111

Drug Quantity

1 Gram(s)

Which Evidence-Based Practices were used?

None

Relapse Prevention

Other

Used Evidence-Based Practices

Motivational Interviewing

Medication(s) Documented

Yes No

Medication(s) Not Documented Reason

Diagnoses for this Service

Primary

F33.3-Major depressive disorder, recurrent, severe with psychotic symptoms(OD)

Secondary

Tertiary

Well Visit, No Known Problems

Yes No

Diagnosis(Problem List)

Rendering Staff

Jones, Ashley, Clinician

Secondary Staff

Jones, Ashley

Supervising Staff

< Back
Next >
Save
Save and Finish
Cancel

Administrative Actions

Release to Billing

Delete

Figure 3-35: WITS Encounter Screen

3.3 Alerts/Notifications

Alerts and Notifications will appear at the top of the WITS Screen, below the header.

Legacy UI:

Table 2: Legacy System Alerts

System Alert/Notification	Description
	Informational: This notification message informs users that something has occurred.
	Warning: This notification message warns the user that entered data falls outside of a certain parameter. The record can still be updated.
	Warning Elevated: This type of notification is a higher warning message that needs to stand out more.

New UI:

Table 3: New UI System Alerts Styling

System Alert/Notification	Description
	Success: This notification informs the user that their action was completed.
	Informational: This notification message informs users that something has occurred.
	Warning: This notification message warns the user that entered data falls outside of a certain parameter. The record can still be updated.
	Warning Elevated: This type of notification is a higher warning message that needs to stand out more.
	Error: This notification message indicates an error on the screen. WITS will not allow the user to leave or save the page until the stated error is addressed.

3.4 Buttons

Key Change(s):

- Colors have been updated to blue theme
- Cancel button placement
- Finish is now "Save and Finish"
- Back and Next buttons updated with text.

3.4.1 Save, Save and Finish

Legacy UI:



Figure 3-36: Legacy UI Cancel, Save and Finish Buttons

New UI



Figure 3-37: Save, Save and Finish and Cancel buttons

3.4.2 Administrative Actions

Legacy UI:

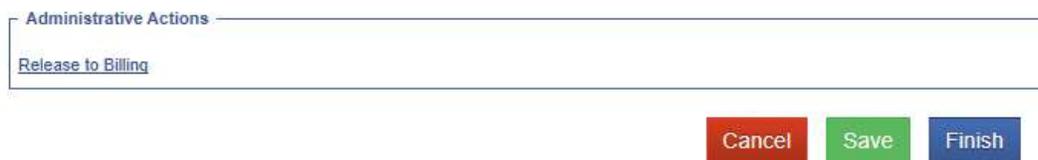


Figure 3-38: Legacy UI Administrative Actions

New UI:

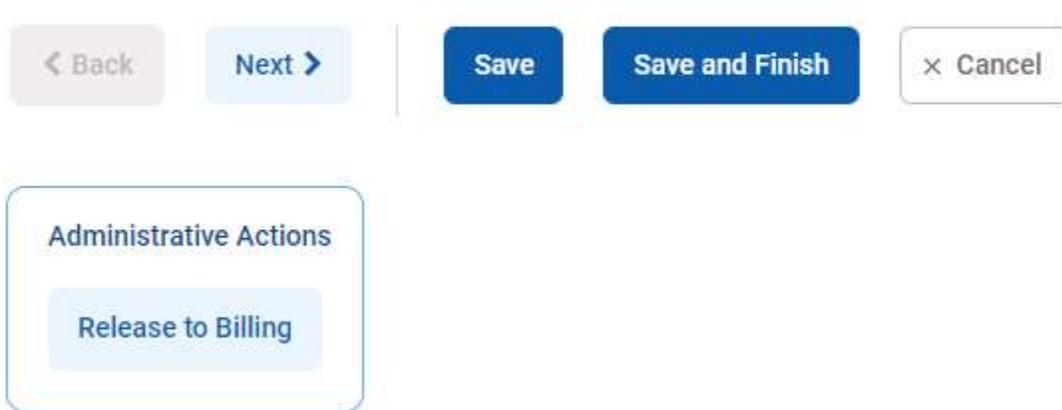


Figure 3-39: New UI Administrative Actions

3.4.3 Back and Next

The **Back** and **Next** buttons clearly indicate additional screens for the user to progress through.

Legacy UI:



Figure 3-40: Legacy UI Back and Next Buttons

New UI:

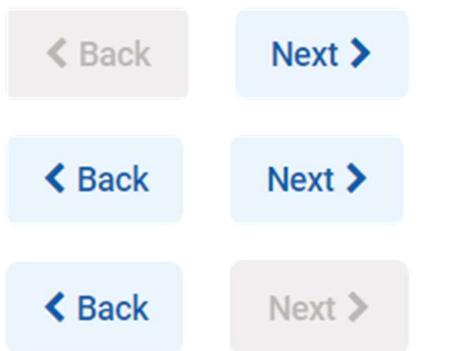
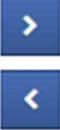
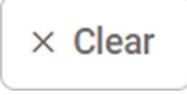
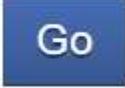
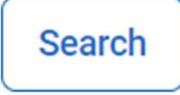


Figure 3-41: Back and Next buttons

When hovering over buttons with your mouse, the selected button will change in appearance. The table below illustrates the change:

Legacy UI	Button	Selected Button	Functionality
			Saves data entered and remains on the current screen.
			Saves data entered and returns to the section start page.
			Cancels the current action and returns to the previous screen.
			Navigate through the screens in each section (left and right arrow buttons).
			Moves data from one mover box to another (mover buttons).
			Clears all criteria from search fields.
			Run the search screen using the criteria entered in the search fields.
			Expand search options

3.4.4 Text Link

Functionality: Text links can be blue or grey, depending on placement and prominence needed. By default, the link is grey, unless the link is located within the body of a form. When you hover over a link with your mouse, the link will turn blue.

Key Update:

- Plus (+) button added to the left of the link for any add/create action link

Legacy UI:



[Create Referral Using this Disclosure Agreement](#)

New UI:

+ Create Referral Using this Disclosure Agreement

+ [Create Referral Using this Disclosure Agreement](#)



3.5 Fields

Key Change(s):

- Label placement for each field is now located above the field
- Required for Completion and Required for Save indicators have changed to the left side
- Yes/No fields now represented as Radio Buttons

3.5.1 Text Inputs

Functionality: Input text into a field.

Key Change(s):

- Label placement for each field is now located above the field
- Required for Completion and Required for Save indicators have changed to the left side

Medicaid #

3.5.2 Required Fields

Key Change(s):

- Easier to distinguish between fields required to save versus required for completion
- When a field is focused, it becomes a bold outlined in blue; it is more prominent than before.

Required to Save: Solid bar on left side

- Indicates items required to save the screen.

Required for Completion (Reporting required): Striped bar on left side

- Indicates items required to be in a completed status (i.e., State required fields), but are not required to save the screen.



Required to Save:
color: #FFAA00;
width: 6px;



Required for completion:
colors: #FFAA00 & @white;
width: 6px;

3.5.3 Field Types

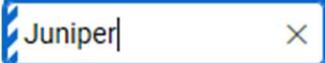
3.5.3.1 Textbox

Functionality: Enter text into the field.

Key Update(s):

- Requirements are in a bar on the left side of the field

The table below outlines the changes to text box fields; however this pattern is the same for all field types.

Description	Required to Save	Required for Completion
Base		
Focus (when the field is clicked)		
Filled In		
Validation Error (empty)		

3.5.3.2 Select Option (drop-down)

Functionality: Select one option from drop down box.

Key Changes(s):

- Requirements are in a bar on the left side of the field

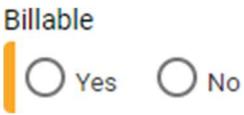
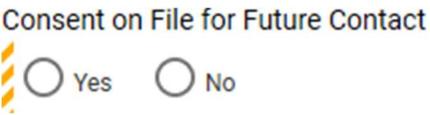
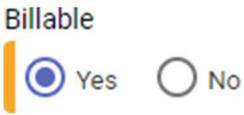
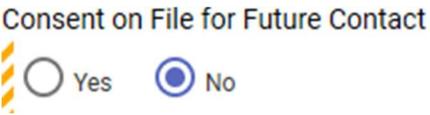
Description	Required to Save	Required for Completion
Drop down		

3.5.3.3 Radio Buttons

Function: Select one option.

Key Change(s):

- Yes/No fields are now represented by radio buttons
- Requirements are in a bar on the left side of the field
- To clear the field, select the option again

Description	Required to Save	Required for Completion
Base Radio Buttons	Billable 	Consent on File for Future Contact 
Radio Buttons Selected	Billable 	Consent on File for Future Contact 

3.5.3.4 Multi-Select List Box/Transfer Box

Functionality: Select multiple options from one mover box to another.

Key Update(s):

- Requirements are in a bar on the left side of the field
- Updated look of mover buttons

Depending on what browser you are using, the scroll bar appearance differs.

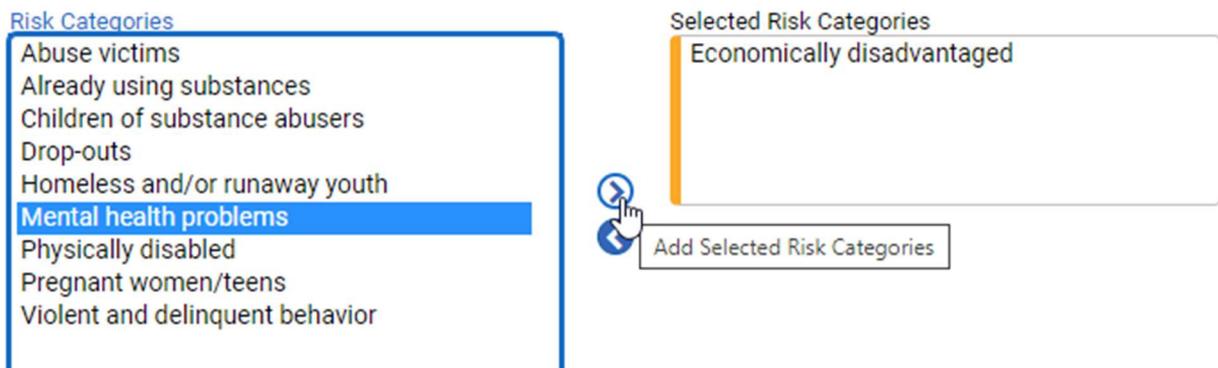


Figure 3-42: Multi Select Box Required to Save Question

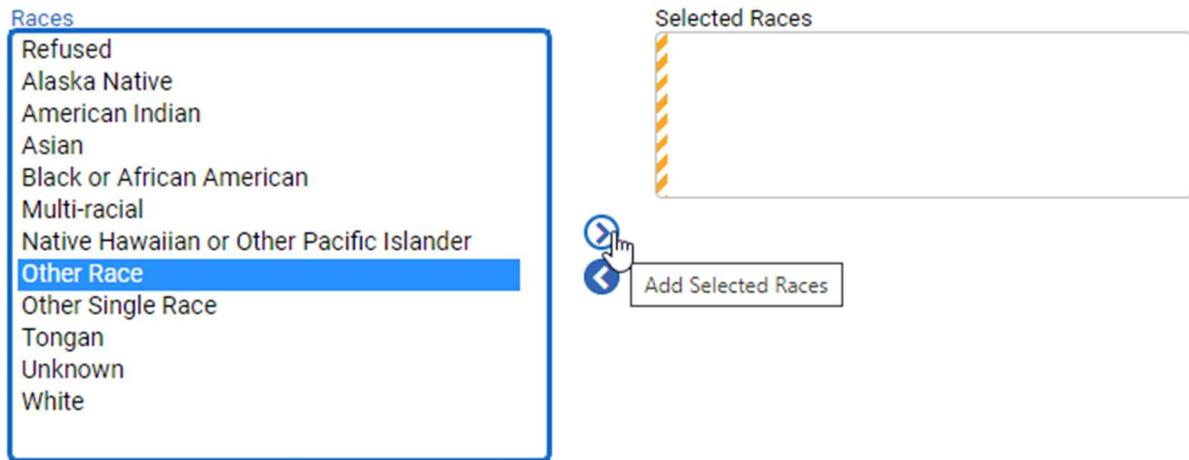


Figure 3-43: Multi Select Box Required for Completion

3.5.3.5 Time Input

Functionality: Enter the time.

Key Change(s):

- Requirements are on the left side of the field

Start Time

End Time

Session Duration

Documentation Duration

Travel Duration

Total Duration

of Service Units / Sessions

Figure 3-44: Time Input Fields